



Agenda

Central Committee Meeting #9 – Monday, 3rd April 2023

Time : 17:00 PM

Venue : PAR-Building 168-416 (Steve Howard Theatre)
& Zoom (only for committee members that were excused)

1. Procedural Matters

- 1.1. Acknowledgement of Indigenous Owners
- 1.2. Official Welcome - Welcoming Co-opted Officers
- 1.3. Attendance
- 1.4. Apologies
- 1.5. Adoption of Agenda

2. Matters Arising from Previous Minutes

3. Confirmation of Previous Minutes

- 3.1. CCM #8

4. Proposals

- 4.1. PR/Visa Workshop Proposal
- 4.2. Earth Week Proposal

5. Reports

- 5.1. President's Monthly Report



6. Other Business

6.1. ISA Strikes System

7. Next Meeting



Unconfirmed Minutes

Central Committee Meeting #8 – Friday, 20th March 2023

Time : 17:00 PM

Venue : PAR-Building 168-416 (Steve Howard Theatre)
& Zoom (only for committee members that were excused)

1. Procedural Matters

- 1.1. Acknowledgement of Indigenous Owners
- 1.2. Official Welcome
- 1.3. Attendance
 - Attendance – 34/35 Members

Absent with Apologies

Officers: Felice ALEXANDRA

Leaving Early with Apologies

EXCO: Thi Ngoc Trinh Nguyen

Officers: Chien Chen (Amanda), Sina MAIZA (Zina)

Motion 1

Move that **Standing Orders** be adopted for **CCM #8** at **5:03 PM**

Mover : Richard HA

Secunder : Rio FIERIS

CARRIED without contention.

1.5. Adoption of Agenda

Motion 2

Move that the **Agenda for CCM #8** be adopted at **5:04 PM**

Mover : Aurelia ISKANDAR

Secunder : Luong Hien Tam (Tam)

CARRIED without contention.

2. Matters Arising from Previous Minutes

3. Confirmation of Previous Minutes

Motion 3

Move that the **minutes of CCM #7 be accepted and confirmed as a true and accurate record.**

Mover : Robertus Jonathan INDRAJAJA

Seconded : Ella LEE

Motion Carried.

Motion 4

Move that the **UMSU International Lanyard Proposal** be accepted.

Mover : Tarish KADAM

Seconded : Ying Yu CHEN (Danielle)

Motion Carried.

Motion 5

Move that the **Central Committee Bonding Dinner #2 Proposal** be accepted.

Mover : Phuong Anh (Alison) TRAN

Seconded : Khanh Chi LE

Motion Carried.

Motion 6

Move that the **Night Market 2023 Proposal** be accepted.

Mover : Jodis TJUNTORO

Seconded : Michelle Avalo DJAP

Motion Carried.

Motion 7

Move that the **Heads of Clubs Semester 1 2023 Report** be accepted.

Mover : Yhi Zhen LIM (Ethan)

Seconded : Man Yan Lau (Jess)

Motion Carried.

Motion 8

Move that **Standing Orders** be suspended at **5:42 PM**

Mover : Tarish KADAM

Secunder : Jaqueline MARSHIELA

Motion Carried.

Motion 9

Move that **Standing Orders** be resumed at **6:11 PM**

Mover : Geraldly CHANDRADINATA

Secunder : Noa LEE

Motion Carried.

Motion 10

Move that the **Amazing Race 2023 Report** be accepted.

Mover : Samson CHEUNG

Secunder : Jodis TJUNTORO

Motion Carried.

Motion 11

Move that the **SummerFest UMSUi Welfare Brekkie/UMSU Intl. Promotion Report** be accepted.

Mover : Yhi Zhen LIM (Ethan)

Secunder : Lam Wun Tung (Cherry)

Motion Carried.

Motion 12

Move that the **Food Adventure** be accepted.

Mover : Robertus INDRADJAJA

Secunder : Khanh Chi LE

Motion Carried.

4. Other matters

- 4.1. Working with HR Guide
- 4.2. Exco approved expenses
- 4.3. CME Resolution
- 4.4. UMSU International Elections
- 4.5. ISS Coming Up
- 4.6. Welfare Breakfast Issue with beggars

Motion 13

Move that **Standing Orders** be suspended at **6:50 PM**

Mover : Luong Hien Tam (Tam)

Seconder : Pok Wing (Audrey) CHEUNG

Motion Carried.

Motion 14

Move that **CCM #8** be adjourned at **6:50 PM**

Mover : Christopher PRAWIRA

Seconder : A Sophia De Alwis (Sophia)

Motion Carried.

Prepared by,

Angeline Cassie GANILY
Secretary 2022/23
UMSU International

PR/Visa Workshop Proposal

Central Committee Meeting #9 – Monday, 3 April 2023

1. Introduction

A handful of international students are seeking information about the process of obtaining PR and many forms of Visa in Australia. Conducive to this demand, we plan to hold a PR/Visa Workshop for international students to attend and acquire information.

2. Objectives

- To offer international students information about the process and pathways of obtaining a Permanent Residency or other form of visas.
- To familiarise students with Australian migration policies & mechanisms.
- To clarify some questions that international students may have on visa options and/or migration mechanisms

3. Event Details

| | |
|---------------------|--|
| Date | : Thursday, 28 April 2023 (4p.m. to 6p.m., Melbourne time) |
| Venue | : Redmond Barry |
| Number of Attendees | : 75 - 150 |
| Coordinators | : Rio Fieris |
| Manpower | : 1 Committee Member, 2 ISAs |
| Budget | : \$200 |

4. Event Overview

The PR/Visa Workshop will consist of two parts – an information session and a Q&A session. In the information session, the speaker will explain the Australian migration policy and offer advice for international students on obtaining Permanent Residency or working visas. After the information session, we will hold a Q&A session to create the chance for international students to ask questions for the speaker to answer.

The objective of this workshop is to help both undergraduate and graduate students. The target audience range will be 150 to 300, with a ticket registration limit of 400. Students who are interested in this workshop will need to register through a *try booking* link.. Students who signed up will obtain the event zoom link which will be emailed prior to the workshop.

5. Event Timeline



| Wk # | Date | Activity | Descriptions | PIC |
|-------------------------------|---------------------|----------------------------|--------------|------------------------------------|
| Pre-event Preparations | | | | |
| 3 | 20 March 2023 | Open Teamwork | | Rio Fieris |
| 4 | 21 March 2023 | Contact the speaker (TBD) | | Rio Fieris |
| 5 | 15 April 2023 | Get speaker contract | | Rio Fieris |
| 6 | 20 April 2023 | Ticket Registration | | Rio Fieris |
| Event Day | | | | |
| 8 | 27 April 2023 | PR/Visa Workshop | | Rio Fieris |
| Post Event | | | | |
| 8-9 | After 27 April 2023 | Get feedback and do report | | Rio Fieris and Robertus Indradjaja |

Event Flow

| Time | Activity | Details | PIC |
|-----------------|------------------------------|---------|------------------------------|
| 3:30pm - 4:00pm | IT preparation | | All coordinators and speaker |
| 4:00pm - 4:10pm | Introduction | | Rio Fieris |
| 4:10pm - 4:20pm | Information session - part 1 | | Speaker |
| 4:20pm - 4:45pm | Q&A session | | Speaker |
| 4:45pm - 4:55pm | Information session - part 2 | | Speaker |
| 4:55pm - | Q&A session | | Speaker |



| | | | |
|---------------------|---------------------------------|--|------------|
| 5:20pm | | | |
| 5:20 pm - 5:30pm | Information session - part 3 | | Speaker |
| 5:30pm - 5:55pm | Q&A session | | Speaker |
| 5:55pm | Wrap up | | Rio Fieris |

Post Event

- Attendees will be given a feedback form to fill out.

6. Budget

A total of **\$200** have been allocated for this event, with the breakdown as listed below:

| Items | Quantity | Unit Cost (AUD) | Total Cost (AUD) |
|-------------------------|-----------------|------------------------|-------------------------|
| Payment for the speaker | 1 | 100 | 100.00 |
| Feedback Reward | 2 | 25 | 50 |
| Miscellaneous | 1 | 50 | 50.00 |
| TOTAL | | | 200.00 |

7. Conclusion

This concludes our proposal for the PR/Visa Workshop Proposal Semester 1 2023. Please do not hesitate to contact the UMSU International Education Department should you have any queries.

Prepared by,

**Rio Fieris
Education Officer
UMSU International 2022/23**



Earth Week Proposal

Central Committee Meeting #9 – 3rd April 2023

1. Introduction

Earth week will be a new initiative held by the UMSU Intl Welfare department in order to promote sustainability and raise awareness towards current environmental issues in our communities. We will host events throughout the week that are relevant to the topics ranging from sustainability to climate change. These events will range from bouquet making to student clothing exchanges. It is important to note that taking care of the environment will ultimately improve the welfare of students and the wider world.

2. Objectives

This event aims to:

- Build and entrench sustainable practices into our student community
- Help maintain the university as a clean and healthy place
- Raise awareness of topics associated with current environmental issues
- Provide a space for students who are passionate about these topics to connect
- Present UMSUi as a welcoming community and one that cares about the environment

3. Event Details

| | |
|---------------------|--|
| Date | : Week 8 |
| Venue | : Various (TBD) |
| Number of Attendees | : ~50 (for each event/day) |
| Coordinators | : Chien (Amanda) Chen, Ojas Chopra, Felice Alexandra, Elsa Dai |
| Manpower | : All the coordinators + 14 ISAs (spread across the days) |
| Budget | : \$400.00 |

4. Event Overview

Earth week will be a week-long initiative with both engaging and educational events running throughout the week. Events will include small group activities such as bouquet and terrarium making, beach/campus clean up, planet earth movie night, climate change speakers, sustainable fashion competition, and a clothing exchange/upcycling event on campus.

5. Event Timeline

| Wk # | Date | Activity | Descriptions | PIC |
|------|------|----------|--------------|-----|
|------|------|----------|--------------|-----|

| Pre-event Preparations | | | | |
|-------------------------------|--|---|--|-------------------------------|
| 4 | | Planning and creating proposal | - Meeting to write proposal and finalize event ideas | Elsa DAI |
| 5 | | Guest speaker planning | - Contacting potential guest speakers | Amanda CHEN |
| 5 | | Film rights | - Researching films and obtaining film rights for the selected film | Audrey CHEUNG and Amanda CHEN |
| 5 | | Liaise with stakeholders for beach/campus clean up | - Contact stakeholders to organize wider community cleanups | Audrey CHEUNG and Amanda CHEN |
| 6 | | Start collecting upcycle items | - Promote collection of upcycle items and start collecting them and distributing tickets | |
| 6 | | Open up registrations for sustainable fashion competition | - Promote competition on social media - Open registrations online | |
| 7 | | Feedback forms | - Create feedback forms for the different events throughout the week | |
| 8 | | Bouquet and Terrarium preparation | - Purchase supplies for bouquet and terrarium making | |
| Event Day | | | | |
| 8 | | Run events | - Set up bouquet and terrarium workshops - Run movie night, set up popcorn station - Meet up with guest speakers and monitor workshops - Hold upcycling/garage sale on campus - Reveal and promote sustainable fashion designs | Audrey CHEUNG and Amanda CHEN |
| Post Event | | | | |
| 8 | | Feedback | - Collect feedback from participants after each event | Audrey CHEUNG and Amanda CHEN |



Event Day

- Earth day will run across three weekdays:
 - Mon ⇒ bouquet and terrarium making, planet earth movie screening
 - Wed ⇒ welfare brekkie collab (vegan food), beach/campus clean up
 - Thurs ⇒ upcycling thrift flip!
 - Fri ⇒ sustainable fashion design competition winner announcement

6. Budget

A total of **\$400** has been allocated for this event, with the breakdown as listed below:

| Items | Quantity | Unit Cost (AUD) | Total Cost (AUD) |
|--------------------------------|----------|--------------------------|------------------|
| Bouquet and terrarium material | 1 | \$250 | \$250 |
| Prizes for sustainable design | 3 | \$100 (\$50, \$30, \$20) | \$100 |
| Miscellaneous | 1 | \$50 | \$50 |
| TOTAL | | | \$400.00 |

7. Conclusion

The Welfare department endeavours to raise awareness within the international student community in regards to the growing contemporary environmental issues that threaten our earth. It is important for students to recognize that improving the Earth will ultimately improve their individual and wider community welfare. We hope this event provides some insights into these topics and help students develop more sustainable and healthy practices to better the planet and their personal wellbeing.

This concludes our proposal for the Earth Week. Please do not hesitate to contact the Welfare Department should you have any queries.

Prepared by,

Elsa Dai

Amanda (Chien) Chen



Welfare Department 2022/23

UMSU International



President's Monthly Report

Central Committee Meeting #8 – Monday, 3rd April 2023

This is a monthly report that summarizes the work done by the President and nominated members as external representatives of UMSU International to represent international students with the University.

Women's Hygiene Products

A follow up item from the last report-we've gotten 7 locations where the vending machines will be installed these can be noted below.

| CAMPUS | BUILDING NUMBER | BUILDING NAME | FLOOR ABBREVIATION | ROOM NUMBER |
|-----------|-----------------|--------------------------------------|--------------------|-------------|
| Parkville | 171 | ERC Library | Basement 1 | CB02 |
| Parkville | 105 | FBE Building (Giblin Eunson Library) | Ground | G25 |
| Parkville | 182 | Brownless Biomedical Library | Ground | G07 |
| Parkville | 177 | Baillieu Library | Ground | CG02 |
| Parkville | 476 | Lisa Belleair House | Ground | G19 |
| Parkville | 162 | Student Pavilion Building | Basement 1 | CB02 |
| Southbank | 863 | The Hub | Ground | CG06 |

We're planning on applying for a Health Promotion Grant for 10,000 to provide the sanitary products free of charge from these. Additionally, we are also in talks with UMSU Women to give a combined amount from our budgetary allocations to fund this should more money be required.

Melbourne Student Forum

The University has genuinely co-designed this with us and while there are outstanding concerns these are minor and can be opposed at a later stage if the University tracks back on their commitments of this being a forum simply to collect data. At this stage we are happy with what has been presented to us. I'll be a part of the training sessions on this and should be able to talk to the students undertaking this in more detail there.

Night Market

I've been working on invitations for Night Market's opening ceremony and it looks like we have a very big delegations coming from chancellery- a lot of senior people who have worked with us well during our term. I'll speak more verbally to whose coming and their importance 😊



Relationship with UMSU and GSA

At the start of my term, we had horrible relations with both UMSU and GSA- I worked on the UMSU relationship as a priority and got it streamlined very early in my term. But with a change in office bearers after elections that relation is weakening- it's not reached a stage of non-cooperation like before but we don't necessarily get along. The MSF is a good example-UMSU refused to participate, then they held their own parallel forum(it was horrible only 6-8 people showed up)-then they decided to participate. At this stage the University refused to listen to them so now their narrative has changed to us should boycott this. GSA and UMSU International are at a very healthy stage, we must proceed with caution due to past dealings but we are working well together.

Relationship with University

UMSU International is the biggest voice with the University-it's still a little shocking but its true. We've worked in lockstep with the University to achieve countless outcomes in our term and the University is acknowledging it- it also helps that UMSU's image has significantly weakened. I think it's dangerous to completely neglect UMSU because they have traditionally been a big voice but I am continuing the push with GSA to demarcate UMSU International as the International voice(48%), GSA as the graduate voice(49%) and restrict UMSU to domestic undergraduate voices(22%). It's dangerous to do this in the long term because UMSU should be a strong voice but given the current set of representatives they have this push is necessary.

This concludes the President's report for March 2023. Please feel free to contact me if you have any queries or suggestions.

Prepared by,

**Sanskar Agarwal
President 2022/23
UMSU International**

6. Other Business

6.1. ISA Strikes System

UMSU International ISA Strike System

PURPOSE

There are circumstances where disciplinary action needs to be taken against the International Student Ambassador (ISA). Such circumstances may arise where an ISA fails to perform their duties adequately, in accordance with the expectations of their role. This document aims to provide transparency and consistency to UMSU International's disciplinary process.

SCOPE

These infringement procedures apply to all UMSU International's International Student Ambassadors during their term.

1. DISCIPLINARY ACTION

(a) UMSU International Human Resources Department (both Director and Officers) is responsible for issuing the relevant number of strikes.

(b) In the event that the Human Resources Department's decision is contested, the Human Resources Director will have the final determination right with the advice from the Project Coordinator.

2. PENALTY

2.1 Penalties will subsequently be applied if the infringing party's new strike total reaches or exceeds a specific threshold.

2.2 The list of infringements as corresponding strikes is as follows

(a) Attendance

Any cancellations of Task Sheet need to be reported 72 hours before the event briefing commences.

Pre-event

| | |
|--|---|
| Cancellation with invalid reason and/or no replacement <72 hours before event briefing day | 2 |
| Cancellation with replacement <72 hours before event briefing day | 1 |
| Cancellation with invalid reason and/or no replacement >72 hours before event briefing day | 1 |
| Cancellation with valid reason and replacement >72 hours before event briefing day | 0 (Hours will be gained by replaced ISA) |

Event Day

| | |
|--|---|
| Late for > 5 minutes during the event without informing event coordinators in the event group chat | 1 |
| Not showing up during the event and/or no notice of cancellation | 3 |

Other Disciplinary Actions

Upon any violation that an ISA has during their term, the Human Resources Department has the right to give strikes accordingly with unanimous agreement within the team.

2.3 The list of penalty thresholds and corresponding penalties are as follows

| <i>Penalties</i> | <i>Total strikes</i> |
|--|----------------------|
| 2 event hours deduction | 2 |
| Warning and another 2 event hours deduction | 4 |
| Second warning and another 4 event hours deduction | 6 |
| Expelled from the ISA Program | 8 |

6.2. MnM Announcements (Night Market Profile Picture & Website Questions)

6.3. Welfare borrowing board games from OBs for Buddy Up

7. Next Meeting

CCM #9

Date : 24th April 2023

Venue : PAR-Building 168-416 (Steve Howard Theatre)