

## Agenda

Central Committee Meeting #3 – Monday, 26<sup>th</sup> August 2024

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Time : 17:30

Venue : Masson Theatre, Chemistry Building (Building 153)

### 1. Procedural Matters

- 1.1. Acknowledgement of Indigenous Owners
- 1.2. Official Welcome
- 1.3. Attendance
- 1.4. Apologies
- 1.5. Adoption of Agenda

### 2. Matters Arising from Previous Minutes

### 3. Confirmation of Previous Minutes

- 3.1. CCM #2

### 4. Proposals

- 4.1. Personal Finance Workshop Sem 2 2024 Proposal
- 4.2. Meet and Greet Sem 2 2024 Proposal

### 5. Reports

- 5.1. Symphonies of Nations Sem 2 2024 Report

### 6. Other Business

- 6.1. President's Monthly Report
- 6.2. Vote of No Confidence for Harsh Wardhan Patel
- 6.3. Presidential Vote of Confidence

## 7. Next Meeting

### **Unconfirmed Minutes**

Central Committee Meeting #2 – Monday, 12<sup>th</sup> August 2024

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Time : 17:30

Venue : PAR-122-L1-124-Turner Theatre

#### 1. Procedural Matters

- 1.1. **Acknowledgement of Indigenous Owners**
- 1.2. **Official Welcome**
- 1.3. **Attendance and apologies**
  - Attendance – 2 members

#### Absent with Apologies

Directors: Ella LIANG

Officers: Jasmine Qawiemah LEONG

#### Absent with No Apologies

Directors: Harshwardhan PATEL

### Motion 1

Move that Standing Orders be adopted for CCM #1 at 5:35PM.

Mover : Yuxuan LIU (Linda)

Seconded : Seoyoun KIM (Youn)

CARRIED without contention.

## **1.5. Adoption of Agenda**

### Motion 2

Move that the Agenda for CCM #2 be adopted.

Mover : Cornelius SALIM (Cornel)

Seconded : Kaelyn MIRANDA

CARRIED without contention.

## **2. Matters Arising from Previous Minutes**

## **3. Confirmation of Previous Minutes**

### Motion 3

Move that the minutes of CCM #1 be accepted and confirmed as a true and accurate record.

Mover : Korakot SAINGAM (Kayden)

Seconded : Suhas AGRAWAL

**Motion Carried.**

Motion 4

Move that Camera Equipment 2024 Proposal be accepted.

Mover : Isaac HII

Seconded : Kayven SATRIO

**Motion carried.**

Motion 5

Move that the Sexual Health Week 2024 Proposal be accepted.

Mover : Kathryn WANGsouth

Seconded : Zhao He KOK

**Motion carried.**

Motion 6

Move that the International Sports Carnival Sem 2 2024 Proposal be accepted.

Mover : Jeasy CHUNN

Seconded : Jesslyn ANDRIONO

**Motion carried.**

Motion 7

Move that the Get Certified Sem 2 2024 Proposal be accepted.

Mover : Isabelle HII

Seconder : Aerizqa RAKHMADANI (Aeri)

**Motion carried.**

### Motion 8

Move that the Get Certified Sem 2 2024 Proposal be accepted.

Mover : Isabelle HII

Seconder : Aerizqa RAKHMADANI (Aeri)

**Motion carried.**

### Motion 9

Move that the R U Okay Day 2024 Proposal be accepted.

Mover : Isaac HII

Seconder : Shreeyukta ADHIKARI

**Motion carried.**

### Motion 10

Move that the International Expo 2024 Proposal be accepted.

Mover : Winnie LAO

Seconder : Yuxuan LIU (Linda)

**Motion carried.**

Motion 11

Move that the Amendments to UMSUi Infringement Policy Proposal be accepted.

Mover : Aerizqa RAKHMADANI (Aeri)

Seconded : Chloe LIN

Motion carried.

Motion 12

Move that the Winterfest Giveaway 2024 Report be accepted.

Mover : Kayven SATRIO

Seconded : Irina ANANDA

Motion carried.

**4. Other matters**

Motion 13

Move that Standing Orders be suspended at 6:56PM

Mover : Cornelius SALIM (Cornel)

Seconded : Suhas AGRAWAL

Motion Carried.

Motion 9

Move that CCM #2 be adjourned at 6:56PM

Mover : Yuxuan Liu (Linda)

Seconder : Xin Huai Lee (Aceline)

**Motion Carried.**

**Prepared by,**

**Qi Evelyn WANG (Evelyn)**  
**General Secretary 2024/25**  
**UMSU International**

## Personal Finance Workshop Proposal

Central Committee Meeting #3 – Monday, 26<sup>th</sup> August 2024

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### 1. Introduction

For most international students, living independently in a foreign country may be difficult. Due to their lack of exposure to financial knowledge, this can result in inefficient management of money, resulting in financial difficulties. Hence, this finance workshop aims to improve financial literacy amongst international students by focusing on personal finance management methods and investment. We hope to invite a professional in the field to give international students some advice on how to manage their personal finances, preferably the Personal Finance lecturer of University of Melbourne.

### 2. Objectives

This event aims to:

- Improve the financial literacy of international students
- Educate students on different finance management methods
- Educate students on topics such as TFN, investing, banking and superannuation.

### 3. Event Details

Date	: Monday, 7 <sup>th</sup> October 2024 [4:00pm - 5.30pm]
Venue	: The Spot: Prest Theatre or (Level 4 – 4012, 4014)
Number of Attendees	: 50-70
Coordinators	: Tiffany AUYEUNG, Chloe LIN
Manpower	: 2 Committee Members & 3 ISAs (including coordinators which consists of 2 Committee Members)
Budget	: \$200

### 4. Event Overview

This workshop is open to all students who wish to improve their financial literacy. Event registration will be available a week prior to the workshop through trybooking.com. This event will address the following topics: TFN, investing, banking and superannuation.

### 5. Event Timeline

Wk #	Date	Activity	Descriptions	PIC
<b>Pre-event Preparations</b>				
5	Aug 19 (Mon)	Contacting Speaker	Contact finance lecturer from the university to be our speaker	Tiffany
5	Aug 19 (Mon)	Open Team Work	Request from CME	Tiffany
5	August 22 (Thurs)	Request ISAs	Contact HR for 3 ISAs	Chloe



7	September 6 (Fri)	Finalize Promo Designs	Get updates from M&M	Chloe
7	September 6 (Fri)	Ticketing	Publish ticketing with the help of CME and set reminder email the day before	Tiffany
8	September 9 (Mon)	ISA Publicity	Post on FB groups	Chloe
10	Oct 4 (Friday)	Feedback Form	Print before the event	Chloe
<b>Event Day</b>				
11	Oct 7 (Mon)	Finance Workshop	-	Speaker

### **Event Flow**

<b>Time</b>	<b>Activity</b>	<b>Details</b>	<b>PIC</b>
3:30pm - 4:00pm	Set up	Mic, Audio, Screen, Connection, Lights	Speaker
4:00pm - 4:05pm	Introduction		OB
4:05pm - 4:30pm	Session 1	Finance Management, Investment	Speaker
4:30pm - 4:40pm	Q&A		Speaker
4:40pm - 5:05pm	Session 2	Banking and Superannuation	Speaker
5:05pm - 5:20pm	Q&A		Speaker
5:20pm - 5:30pm	Closing		OB

### **Post Event**

- At the completion of the event, participants will be asked to fill out the feedback form.

### **6. Budget**

A total of **\$200** have been allocated for this event, with the breakdown as listed below:

<b>Items</b>	<b>Quantity</b>	<b>Unit Cost (AUD)</b>	<b>Total Cost (AUD)</b>
Speaker fees	1	100	100.00
Miscellaneous	1	100	100.00
<b>TOTAL</b>			<b>200.00</b>

### **7. Conclusion**

This concludes our proposal for the Personal Finance Workshop Proposal 2024. Please do not hesitate to contact the Education Department should you have any queries.

**Prepared by,**

**Tiffany AUYEUNG**  
**Education Department 2024/25**  
**UMSU International**

**Meat and Greet Carnival Proposal Sem 2 2024**

Central Committee Meeting #3 – Monday 26<sup>th</sup> August 2024

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**1. Introduction**

The Meat and Greet will serve as a publicity event for Committee Members and International Student Ambassadors (ISA) to introduce UMSU International to students at the University of Melbourne by giving out free barbeques and drinks. Considering only one Meat and Greet will be conducted this semester, the Human Resources (HR), the Partnership & Sponsorship (P&S) Departments decided to collaborate with the Cultural & Social Department to include mini carnival games to enhance student's university experiences. The event coordinators consist of members in the Human Resources (HR), the Partnership & Sponsorship (P&S) and the Cultural & Social Department.

## 2. Objectives

This event aims to:

- Introduce UMSU International to students at the University of Melbourne
- Give out free barbecues and drinks
- To provide a platform where the diverse student communities can interact, bond and bridge their cultural differences.
- To enhance the university experience of all members of the University of Melbourne.
- To organise a large-scale event which promotes the presence of UMSU International.

## 3. Event Details

Date	: Thursday, 19th September 2024 [11 am - 2pm]
Venue	: Amphitheatre & Market Hall
Number of Attendees	: 550+
Coordinators	: Korakot SAINGAM, Qi Evelyn WANG, Seoyoun KIM, Ella LIANG, Kayven Claus SATRIO, Aceline LEE, Shamika SHARMA, Isaac HII, Shreeyukta ADHIKARI, Ynez WU, Kaelyn MIRANDA, Suhas AGRAWAL
Manpower	: 13 Committee Members & 45 ISAs (including coordinators which consists of 13 Committee Members)
Budget	: \$5,000 (\$3200 from HR; \$1800 from Cultural & Social)

## 4. Budget Breakdown

Event	Budget (AUD)
Meat & Greet	\$3,200.00
Mini Carnival	\$1,800.00
<b>Total</b>	<b>\$5,000</b>

### 5.1 Meat & Greet

The Meat and Greet will serve as a publicity event for Committee Members and International Student Ambassadors (ISA) to introduce UMSU International to students at the University of Melbourne by giving out free barbeques and drinks.

Date : Thursday, 19th September 2024 [11 am - 2pm]  
 Venue : Amphitheatre  
 Number of Attendees : 550+  
 Coordinators : Qi Evelyn WANG, Seoyoun KIM, Ella LIANG, Kayven Claus SATRIO, Kaelyn MIRANDA, Suhas AGRAWAL  
 Manpower : 6 Committee Members & 40 ISAs (including coordinators which consists of 6 Committee Members)  
 Budget : \$3,200

### 5.1.1 Event Timeline

Wk #	Date	Activity	Descriptions	PIC
<b>Pre-event Preparations</b>				
2	8th August 2024	Venue Booking	Book AMPHITHEATRE	Qi Evelyn WANG, Kayven Claus SATRIO
5	19th August 2024	Proposal	Creating Proposal and Presenting in CCM	Kayven Claus SATRIO
5	19th August 2024	Teamwork	Communicate with CME regarding the event details	Qi Evelyn WANG, KIM Seoyoun, Kayven Claus SATRIO, Ella LIANG, Kaelyn MIRANDA, Suhas AGRAWAL
5-8	19th August - 20th September 2024	Equipment and room Booking	Booking UMSU Grill & Trestle Table, UMSU Kitchen and Fridge	Qi Evelyn WANG, KIM Seoyoun, Kayven Claus SATRIO, Ella LIANG, Kaelyn MIRANDA, Suhas AGRAWAL
5-8	19th August - 15th September 2024	Contacting Food Suppliers	Contact Meat & Vegan food Suppliers and Contact Slushie suppliers, Order from Coles	Qi Evelyn WANG, KIM Seoyoun, Kayven Claus SATRIO, Ella LIANG, Kaelyn MIRANDA, Suhas AGRAWAL
<b>Event Day</b>				
9	16th - 19th September 2024	Pick up	Pick up Halal Meat & Vegan food	Qi Evelyn WANG, KIM Seoyoun, Kayven Claus SATRIO, Ella LIANG, Kaelyn MIRANDA, Suhas AGRAWAL
9	19th September 2024	Meat and Greet	Set up, Cooking/Distributing free food and drinks, Clean up (Written in Event Flow)	Qi Evelyn WANG, KIM Seoyoun, Kayven Claus SATRIO, Ella LIANG, Kaelyn

				MIRANDA, Suhas AGRAWAL
<b>Post Event</b>				
9-11	20th September - 7th October 2024	Report	Writing the Report	Qi Evelyn WANG, KIM Seoyoun, Kayven Claus SATRIO, Ella LIANG, Kaelyn MIRANDA, Suhas AGRAWAL
11	7th October 2022	Present Report in CCM	Presenting the Report	Kayven Claus SATRIO

### Event Flow

<b>Time</b>	<b>Activity/ Details</b>	<b>PIC</b>
9 am - 11 pm	Set up/ Collecting Order	Qi Evelyn WANG, KIM Seoyoun, Kayven Claus SATRIO, Ella LIANG, Kaelyn MIRANDA, Suhas AGRAWAL
11 pm - 2 pm	Cooking/ Distributing free foods & drinks	Qi Evelyn WANG, KIM Seoyoun, Kayven Claus SATRIO, Ella LIANG, Kaelyn MIRANDA, Suhas AGRAWAL
2 pm - 3 pm	Clean up	Qi Evelyn WANG, KIM Seoyoun, Kayven Claus SATRIO, Ella LIANG, Kaelyn MIRANDA, Suhas AGRAWAL

### 5.1.2 Budget

A total of **\$3200** have been allocated for this event, with the breakdown as listed below:

<b>Items</b>	<b>Total Cost (AUD)</b>
UMSU BBQ Hire and Trestle Table	267.00
Coles Orders	600.00
Food Product - Halal Meat	900.00
Food Product - Vegan Options	800.00
Popcorn Machine (from UMSU)	150.00
Slushies Machine	200.00
Miscellaneous	283.00
<b>TOTAL</b>	<b>3200.00</b>

### 5.2 Mini Carnival

Mini Carnival will help new students familiarise themselves with the campus, and for current students to enjoy on-campus activities. This fun and engaging event held by the Cultural and Social Department will give students the chance to socialise, make new connections, play carnival games and win prizes.

Date : Thursday, 19th September 2024 [11 am - 2pm]

Venue : Market Hall  
 Number of Attendees : 550+  
 Coordinators : Korakot SAINGAM, Aceline LEE, Shamika SHARMA, Isaac HII, Shreeyukta ADHIKARI, Ynez WU  
 Manpower : 6 Committee Members & 15 ISAs (including coordinators which consists of 6 Committee Members)  
 Budget : \$1800

### 5.2.1 Game overview (subject to change):

*\*\*min win: chocolate; \*\*max win: soft drinks or UMSUimerch*

**Topple Towers-** There will be two towers with 10 cups (4-3-2-1). Participants will stand 5 metres away from the cups and they will have 3 attempts to knock all of them down.

-> min win: knock the first three rows down (3-2-1)

-> max win: knock all of them down (4-3-2-1)

**1x Soda Toss** - 24 Soda bottles are placed on a table securely, packed together. Participants stand 3-4 metres away from the bottles, attempting to toss a small ring and land it on the soda bottles. One at a time, they take turns trying to throw the four rings so that they land around the necks of the bottles.

-> min win: 1

-> max win: 4

**1x Flashing Numbers-** Each player gets a chance to look at 7 flashing numbers randomly generated by AI, each for 1seconds.

-> win : memorising all 7 of the numbers in the correct sequence.

**1x Ball Pong** - Participants are given 3 attempts to throw ping pong balls into the targets on a board with different points. They will throw the balls from a marked distance (make it bounce on the table) and try to land the ping pong balls into the cups stuck onto the target board. There will be fencing around the game to prevent the ping pong balls from bouncing to other areas.

Target: inverted triangle of cups (10 cups)

-> win: manage to land in > 3 cups

**1x Pin the Tail on the Donkey** - Blindfold the participants and slightly spin them around once or twice. Guide them towards the donkey and let them attempt to pin the tail on the donkey poster. They will get a prize if the tail can be pinned within three mins.

→ **Win:** pin the tail in 30 seconds

**1x Beanbags Toss Board** - Participants are given 3 attempts to throw the beanbags into the hole of the board. The board has different hole sizes with different set of points for them.

-> win: manage to score more than 8 point

### 5.2.2 Event Timeline

	Date	Activity	Descriptions	PIC
<b>Pre-event Preparations</b>				
5	19th August 2024	Proposal	Creating Proposal and Presenting in CCM	Kayden SAINGAM, Kayven Claus SATRIO

7	1st September 2024	ISA Sign Ups with HR	Coordinating ISA signups with the HR Department	Aceline LEE
7	5th September 2024	Purchasing Prizes	Checking the current stock of merchandise and buying higher valued prizes	Kayden SAINGAM, Aceline LEE, Isaac HII, Shreeyukta ADHIKARI, Ynez WU
8	11th September 2024	Allocation of ISAs/OBs	Allocating the ISAs and OBs into their roles	Kayden SAINGAM
8	11th September 2024	Creating briefing materials	Creating slidedeck/document outlining how the event will work and what each role's job is	Kayden SAINGAM, Aceline LEE, Isaac HII, Shreeyukta ADHIKARI, Ynez WU
8	12th September 2024	Trial Run	A short run through of the event to test all planned games	Kayden SAINGAM, Aceline LEE, Isaac HII, Shreeyukta ADHIKARI, Ynez WU
8	13th September 2024	Briefing	Briefing all ISAs and OBs about the event rundown and what their roles are	Kayden SAINGAM, Shreeyukta ADHIKARI
8	15th September 2024	Buying refreshers	Buying refreshers (drink and snack for game masters and coordinators)	Kayden SAINGAM
<b>Event Day</b>				
9	19th September 2024	Taking attendance of game masters	Taking attendance of ISAs and OBs	Shamika SHARMA
<b>Post Event</b>				
9	19th September 2024	Send ISA hours to HR	Record and report ISAs hours	Shamika SHARMA
11	7th October	Report	Prepare report and present at next ccm	Ynez WU

### 5.2.2.1 Pre-event

A trial run with the OBs and ISAs will be conducted **1 week prior** to the event to ensure carnival games can be played and is suitable for the outdoor setting.

A briefing will be done to ensure that OBs and ISAs are aware and confident about their respective roles.

### 5.2.2.2 Prospective Event Timeline

**\*\*For each game, there will be one OB + 2 ISAs in one shift (OBs be in charge of giving out prizes)**

<b>Time (AEST)</b>	<b>Activity</b>	<b>Details</b>
9:30AM - 11:00PM	Set Up begins	Tables and games are set up in respective booths.
11:00AM - 12:30PM	Session 1	First group of students are able to freely roam, play games, socialise and have refreshments.
12:30PM - 2:00PM	Session 2	Second group of students are able to freely roam, play games, socialise and have refreshments
2:00PM - 3:00PM	Clean Up	Tables and games are cleaned up

### 5.2.3 Budget Allocation

A total of **\$1800** have been allocated for this event, with the breakdown as listed below:

<b>Items</b>	<b>Budget (\$)</b>
Carnival Prizes	1500
Game Logistics	250
Miscellaneous	50
<b>TOTAL</b>	<b>1800</b>

### 6. Conclusion

This concludes our proposal for the Meet and Greet Carnival Proposal 2024. Please do not hesitate to contact the Human Resources Department, Partnership & Sponsorship Department and Cultural and Social Department should you have any queries.

Prepared by,

**Korakot SAINGAM (Kayden) & Kayven Claus SATRIO**  
**Cultural and Social Vice President 2024/25,**  
**Human Resources Director 2024/25,**  
**UMSU International**



## **Symphonies of Nations Sem 2 2024 Report**

Central Committee Meeting #3 – Monday, 26<sup>th</sup> August 2024

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### **1. Introduction**

This report summarizes the Symphonies of Nations 2024 Semester 2, which was held on Thursday, 1st August 2024. Symphonies of Nations was an event in collaboration with the Apollo Music Society, showcasing different music genres in an instrumental arrangement. The aim of the event was to replicate the last symphonies of nations success, and to bring students together at the start of the semester.

### **2. Event Details**

Date : Thursday, 1st August 2024 [(18.00 - 20.00)]  
 Venue : Union House Theatre  
 Number of Attendees : 206  
 Coordinators : Kayden SAINGAM, Isaac HII, Harsh Wardhan PATEL,  
 Shamika SHARMA  
 Manpower : 4 Committee Members (event coordinators) & 10 ISAs  
 Budget : \$4500

### **3. Event Overview**

Symphonies of Nations was an event that aimed to highlight the diversity of cultures presented at the University of Melbourne through music. This event consisted of performances from four different ensembles, courtesy of the Apollo Music Society, with each playing instrumental pieces of different genres. Afterwards, the attendees were escorted outside to enjoy the wraps provided by Soul Origin with drinks offered also.

### **4. Event Timeline**

<b>Wk #</b>	<b>Date</b>	<b>Activity</b>	<b>Descriptions</b>	<b>PIC</b>
<b>Pre-event Preparations</b>				
0	28 <sup>th</sup> June	Reaching out to AMS	<ul style="list-style-type: none"> <li>Liaising with AMS about them performing</li> </ul>	Kayden SAINGAM

0	5 <sup>th</sup> July	Meeting with CME	<ul style="list-style-type: none"> <li>Kick-off meeting with CME to discuss details</li> </ul>	Kayden SAINGAM, Christian VALERIAN
0	5 <sup>th</sup> July	Meeting with UHT	<ul style="list-style-type: none"> <li>Meeting with UHT Production Manager</li> </ul>	Kayden SAINGAM, Christian VALERIAN
0	6 <sup>th</sup> July	Proposal	<ul style="list-style-type: none"> <li>Draft proposal</li> </ul>	Kayden SAINGAM, Isaac HII
0	15 <sup>th</sup> July	Open bookings	<ul style="list-style-type: none"> <li>Open ticketing for event</li> </ul>	Isaac HII, Shamika SHARMA
0	Week commencing 22 <sup>nd</sup> July	Meeting with UHT	<ul style="list-style-type: none"> <li>2-week meeting with UHT Production Manager</li> </ul>	Kayden SAINGAM, Harsh Wardhan PATEL
0	15 <sup>th</sup> July	Request ISAs	<ul style="list-style-type: none"> <li>Fill out HR ISA request form</li> </ul>	Harsh Wardhan PATEL
0	22 <sup>nd</sup> July	Catering	<ul style="list-style-type: none"> <li>Reach out to vendor for catering on event day</li> </ul>	Isaac HII
<b>Event Day</b>				
2	1 <sup>st</sup> August	Event preparations	<ul style="list-style-type: none"> <li>Soundcheck</li> <li>Technical rehearsals</li> </ul>	Kayden SAINGAM, Harsh Wardhan PATEL, Isaac HII, Shamika SHARMA
2	1 <sup>st</sup> August	Performance	<ul style="list-style-type: none"> <li>Ensembles perform</li> <li>Stage Band</li> <li>Symphonic Ensemble</li> <li>Clarinet Ensemble</li> <li>Post-event food and mingling</li> </ul>	Kayden SAINGAM, Harsh Wardhan PATEL, Isaac HII, Shamika SHARMA
<b>Post Event</b>				
2	1 <sup>st</sup> August	Bump out	<ul style="list-style-type: none"> <li>Pack up venue</li> </ul>	Kayden SAINGAM, Harsh Wardhan PATEL, Isaac

				HII, Shamika SHARMA
2	1 <sup>st</sup> August	Record ISA hours	<ul style="list-style-type: none"> <li>Record hours for ISAs</li> </ul>	Shamika SHARMA
3	August	Survey	<ul style="list-style-type: none"> <li>Complete UHT post-event survey</li> </ul>	Harsh Wardhan PATEL, Isaac HII, Shamika SHARMA
4	August	Report	<ul style="list-style-type: none"> <li>Present report</li> </ul>	Shamika

### **Pre-event**

- Complete production schedule, risk assessment, set plan, lighting plan, and audio plan for UHT by their respective deadlines
- Meet with UHT team to discuss details
- Finalise and confirm AMS ensembles' repertoires
- Undertake lighting and audio operation training
- Open bookings for event
- Contact and confirm with vendor for catering
- Venue induction, sound checks, technical rehearsals

### **Event Day**

#### **Event Flow (Subject to change following UHT Production schedule)**

<b>Time</b>	<b>Activity</b>	<b>Details</b>	<b>PIC</b>
11AM – 12:30PM	Induction	ISAs and OBs partook in the induction to ensure that they are aware of the dangers and risks associated with the theatre	Kayden SAINGAM, Harsh Wardhan PATEL, Isaac HII, Shamika SHARMA
12:30PM – 3:30PM	Technical rehearsals		Kayden SAINGAM, Harsh Wardhan PATEL, Isaac HII, Shamika SHARMA
4:30PM - 6PM	Pre-event preparation	Company call, FOH call & induction, showing people to seats	Kayden SAINGAM, Harsh Wardhan PATEL, Isaac HII, Shamika SHARMA
6PM – 7PM	Performance		Kayden SAINGAM, Harsh Wardhan PATEL, Isaac HII, Shamika SHARMA
7PM – 8PM	Post-performance mingling	Serve finger-food and drinks	Kayden SAINGAM, Harsh Wardhan PATEL, Isaac HII, Shamika SHARMA

8PM	Bump out	Clean up and pack up venue, lock up	Kayden SAINGAM, Harsh Wardhan PATEL, Isaac HII, Shamika SHARMA
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**Post Event**

- Bump out of venue
- Complete UHT debrief survey
- Write report

**5. Reflections**

**Attendance**

- Out of 220 purchased tickets, 206 people came on the day (92% attendance)
- A number of people were late at the start and could only enter the venue after the intermission

**Apollo Music Society**

AMS was a good music society based on their performance.

- Four ensembles were played consisting for Jazz, Japanese rock, String ensembles and Fusion concert band. All together the performance lasted for 1 hour.
- More crowd work could be included during the performance as the audience were more excited with the jazz band's engagement.

**Food & Drink**

- Food was ordered from Soul Origin, and it should be noted that there was an insufficient number of foods (240 half wraps) at the event. In the future, the number of people from bands, ISAs, OBs and other people that work during the event should be accounted for to provide a more accurate food estimate.
- In addition, many audience members were clustering around the exit of the theatre, thus future planning for food distribution should be done to manage the flow.
- For future events with Soul Origin, we should consider returning the bags as we have too many bags, as seen at the lounge.
- Drinks were acquired from UMSU – standard soft drinks

**ISAs**

- We requested 5 ISAs for backstage crew and 5 for front of house, with each of the backstage crew coming in earlier for the induction.
- There were enough people for backstage crews, however it should be noted that the ISAs did not do much other than moving the chairs equipment away for the next band, more effective delegation should be noted.

**6. Suggestions**

- More food should be provided for the event as most people were only allowed to eat only half of a wrap.
- The upstairs section of the theater should be opened as the event overall was sold out and it should be noted that most tickets were sold in the last 72 hours before the event.
- Food placement should also be considered as to not congest the exit.
- Unfortunately, Feedback forms were not made for the event, and should be made for future reproduction of the event to have a better overview.

### 7. Budget

A total of **\$4500** have been allocated for this event, and the total actual expenditure for this event is **\$2100.50** with the breakdown as listed below:

Items	Quantity	Unit Cost (AUD)	Total Cost (AUD)
Catering	1	800.50	800.50
Drinks	1	300	300
AMS fee	1	1000	1000
Ticketing	220	-5	-1100
<b>TOTAL</b>			<b>1000.50</b>
<b>Surplus</b>			<b>3499.5</b>

### 8. Conclusion

This concludes our report for the Symphonies of Nations Proposal Semester 2, 2024. Please do not hesitate to contact the Cultural and Social department if you have any queries.

**Prepared by,**  
**Isaac HII**  
**Cultural and Social Department 2024/25**  
**UMSU International**

## **President's Monthly Report**

Central Committee Meeting #3 – Monday, 26<sup>th</sup> August 2024

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### **1. Introduction**

This report will be a descriptive outline of what I have been working on for my first month as the inaugurated President of UMSU International. For this month, I had been in multiple meetings and projects from both the University and UMSU, and most meetings with staff and other OBs had made good general first impressions so far.

### **Relationships with UMSU and GSA**

During August, I had the privilege to meet up with UMSU President (Disha), UMSU GenSec (Kevin), GSA President (Ethan), and a couple of notable UMSU staff who had been amazing to work with. Generally, the relationships between UMSU International, with UMSU and GSA have been friendly and on a basis of understanding, meaning we will not intend to have any conflicts of our offerings but are also open to working with each other for the intention of strengthening ties or pursuing the vision of their organisations as per constitution. A personal goal of mine is to bring UMSU International forward as an organisation that binds others together while also establishing boundaries as an autonomous pillar for international students and students at the university alike, where we hold our own ability express our own freedom for the university life of all.

### **Anti-Racism Working Group (ARWG)**

As of today, the final meeting of the Anti-Racism Working Group (ARWG) was held on 13<sup>th</sup> of August 2024. On Tuesday, 20<sup>th</sup> of August 2024, Professor Pip Nicholson (DVC of People and Community) and Professor Barry Judd (DVC of Indigenous) have

officially released and published the Anti-Racism Action Plan that is going to take effect from 2024 all the way to 2027. Members of ARWG including Student Representatives like USMU, UMSU People of Colour (PoC), UMSU International, and GSA have been notably a huge contribution towards this.

The university hopes to condemn all forms of racism. The Anti-Racism Action Plan was finalised with the consultation from students and staff of vast diversities, where they could establish their clear experiences of racism within their communities. The plan aims to establish shared levels of racial literacy for all students, staff, and leaders. To help address and effectively respond towards individual and systemic expressions of racism, and work on the prevention of such acts. One of the important related focus areas will be the International Student Diversification Initiatives, which they will look to push out during the effective period of the action plan. If you personally do experience racism, please remember to always report such acts so that the university can act upon it. Until then, ARWG will cease its meetings and will be enacted when needed.

### **UMSU University Committee Meeting**

UMSU President (Disha), UMSU GenSec (Kevin), Mary-kin, and Legal and Advocacy team were part of this meeting to talk about our university-related meetings and discuss on issues that were worthy raising for the university to consider, placing student voices into perspective as most of the actions they choose to take do affect students' experiences in the university.

A serious issue that was raised by Legal and Advocacy was that the new policies that the university plans on adopting for the student integrity/consideration hearings was that they were looking to remove student representatives or legal volunteers from these hearings and wants only one decision-making pillar to decide on the results of these hearings. Another issue was that there were no indications of any training done for the staff that becomes the sole decision pillar for these student hearings, while student volunteers who had been representing and providing perspectives to protect the students affected were trained by the legal team before doing so. All of us were sharing the same feelings towards this and we will move forward to attempt to intervene as it would be too unfair for the students affected while also result in these hearings being held by untrained or non-vetted biases. It will be something that UMSU and UMSU International will be cohesively working on as it will be a substantial change for all students.

### **Southbank International (Southbank X International Collective)**

Justine (Southbank OB) and I have been in discussions about creating a community for Southbank international students, an idea for a fortnightly recurring collective event that provides international students in the Southbank campus with their very own community to feel a sense of belonging and meet those who share similar international backgrounds. We have agreed to also engage the UMSU Volunteering Program (with Lachies), to forge up a new volunteering opportunity that crosses the borders all the way to the Southbank campus, mainly to provide more manpower for the initiatives coming up in the later half of this semester. Currently, we are in the midst of creating the Expression of Interests (EOI) for Southbank international students to picture the impact and kickstart the volunteering program, while also starting to plan a test run tentatively happening in week 8. We are expecting clearer details and prospects as these efforts slowly progresses.

## 2. Conclusion

This concludes my President's Report for the month for UMSU International. If you have any queries, please do not hesitate to contact me. Thank you.

**Prepared by,**

**Damien TOH**  
**President 24/25**  
**UMSU International**

## 6. Other Business

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- First Vote of No Confidence for Harsh Wardhan Patel
- Presidential Vote of Confidence

## 7. Next Meeting

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CCM #4

Date : Monday, 9<sup>th</sup> September 2024 (17:30)



Venue : [PAR-133-B1-B120-The Singapore Theatre (123)]