



## **Agenda**

Emergency Central Committee Meeting #1 – Monday, 5<sup>th</sup> September 2022

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Time : 17:00 PM

Venue : Zoom Meeting

### **1. Procedural Matters**

- 1.1. Acknowledgement of Indigenous Owners
- 1.2. Official Welcome
- 1.3. Attendance
- 1.4. Adoption of Agenda

### **2. Matters Arising from Previous Minutes**

### **3. Confirmation of Previous Minutes**

- 3.1. CCM #3

### **4. Proposals**

- 4.1. Central Committee Bonding Camp Proposal

### **5. Other Business**

- 5.1. N/A

### **6. Next Meeting**



## Unconfirmed Minutes

Central Committee Meeting #3 – Monday, 29<sup>th</sup> August 2022

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Time : 17:00 PM

Venue : PAR-Old Geology-B25 (Theatre 2) & Zoom

### 1. Procedural Matters

1.1. Acknowledgement of Indigenous Owners

1.2. Official Welcome

1.3. Attendance and apologies

- Attendance – 27 members (full attendance)

#### Leaving Early with Apologies

EXCO: Thi Ngoc Trinh NGUYEN

Directors:

Officers:

#### Motion 1

Move that **Standing Orders be adopted for CCM #3 at 5:11PM.**

Mover : Christopher PRAWIRA

Secunder : Tarish KADAM

CARRIED without contention.

#### 1.4. Adoption of Agenda

#### Motion 2

Move that the **Agenda for CCM #3 be adopted at 5:14PM.**

Mover : Yee Hang Shea LAW

Secunder : Yu Man (Samson) CHEUNG

CARRIED without contention.

## 2. Matters Arising from Previous Minutes

### 3. Confirmation of Previous Minutes

#### Motion 3

Move that the **minutes of CCM #2 be accepted and confirmed as a true and accurate record.**

Mover : Thi Ngoc Trinh NGUYEN

Secunder : Ella LEE

Motion Carried.

#### Motion 4

Move that the **Meat and Greet Carnival Proposal 2022** be accepted.

Mover : Aryan GOSWAMI

Secunder : Geraldyn CHANDRADINATA

Motion Carried.

#### Motion 5

Move that the **Cultural Themed Event Proposal** be accepted.

Mover : Rio FIERIS

Secunder : Ayush KUMAR YATI

Motion Carried.

#### Motion 6

Move that the **Central Committee Bonding Dinner #1 Proposal** be accepted.

Mover : Richard HA

Secunder : Felice ALEXANDRA

Motion Carried.

#### Motion 7

Move that the **Heads of Clubs Report** be accepted.

Mover : Elsa DAI

Secunder : Ojas CHOPRA

Motion Carried.

#### Motion 8

Move that the **PR/Visa Workshop Proposal** be accepted.

Mover : Phuong Anh (Alison) TRAN

Secunder : Stephanie Daniella HARTONO

Motion Carried.

#### Motion 9

Move that the **ISA Appreciation Night and Winning House Dinner (July & September 2021) Report** be accepted.

Mover : Robertus INDRADAJA

Secunder : Jacqueline MARSHIELA

Motion Carried.

#### Motion 10

Move that the **ISA Recruitment August Intake 2022 Report** be accepted.

Mover : Khanh Chi LE

Secunder : Pok Wing (Audrey) CHEUNG

Motion Carried.

#### **4. Other matters**

- Reimbursement and Payment of Invoices Announcement
- Media and Marketing Guideline
- Staff Cards and Lanyards
- Education Officer Resignation

#### Motion 11

Move that **Angeline Cassie GANILY, UMSU International Secretary 2022/2023, to be made Chair of the Central Committee Meeting #3.**

Move : Ella LEE

Secunder : Richard HA

Motion Carried.

- Vote of Confidence for President

Motion 12

Move that **Sanskar Agarwal, UMSU International President 2022/2023, to be made Chair of the Central Committee Meeting #3.**

Mover : Rio FIERIS

Seconded : Geraldine CHANDRADINATA

Motion Carried.

Motion 13

Move that **Standing Orders** be suspended at **6:24PM**

Mover : Noa LEE

Seconded : Jeslyn TANDYAJAYA

Motion Carried.

Motion 14

Move that **CCM #3** be adjourned at **6:24PM**

Mover : Yee Hang Shea LAW

Seconded : Angeline Cassie GANILY

Motion Carried.

**Prepared by,**

**Angeline Cassie GANILY**  
**Secretary 2022/23**  
**UMSU International**



## Central Committee Bonding Camp Proposal

Emergency Central Committee Meeting #1 – Monday, 5th September 2022

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### 1. Introduction and Objectives

The annual Committee Bonding Camp serves to provide a platform for committee members to develop bonds and foster teamwork within Umsu International. This will not only strengthen relationships but could also encourage communication and engagement while fostering trust and better understanding with one another.

### 2. Event Details

Date	: Friday, 30th September 2022 to Sunday, 2nd October 2022
Venue	: Phillip Island
Number of Attendees	: 25 Committee Members (out of 27)
Coordinators	: Angeline Cassie GANILY, Christopher PRAWIRA, Jaqueline MARSHIELA
Budget	: \$13,448

### 3. Event Overview

#### Accommodation

We plan to book from The Island Accommodation which is located at the entry to Phillip Island therefore, it is convenient to travel around the island. The Island Accommodation can provide us with their Wing of Level 2 along with the exclusive use of Kitchen Dining Lounge which can accommodate approximately 30 people.

<https://theislandaccommodation.com.au/>

#### Transportation

We intend to get to our destinations in Phillip Island by using cars as it will be more flexible, efficient and cost saving rather than chartering buses. Moreover, it is inconvenient to make several bookings to charter buses – 1 from Melbourne to Phillip Island, 3-day (3 bus) around Phillip Island, 1 from Phillip Island to Melbourne and to add on, it is difficult to book a charter bus around the island.

We will be booking 5 seven-seater cars to fit 25 people with luggages. Each committee member is allowed to bring 1 small suitcase or backpack to fit into the cars. With this, we will need to have at least 5 committee members who have valid drivers' licenses to drive.

#### Activities

We are planning to have indoor and outdoor activities where indoor activities will consist of team bonding activities while outdoor activities will include exploring the island while sharing the same excitement and experiences to create a unique bond between the committee members.

#### 4. Event Timeline

Wk #	Date	Activity	Descriptions	PIC
<b>Pre-event Preparations</b>				
5-6	22nd August - 4th September	Committee Trip Planning	Planning destination, Budget details, Accommodation & required documents, Research on activities available, Attendance from committee members, Proposal	Angeline Cassie GANILY, Christopher PRAWIRA, Jaqueline MARSHIELA
7	5th September	Proposal Presentation	Present proposal in eCCM #1 Semester 2 2022.	Angeline Cassie GANILY
7	6th - 7th September	Accommodation Booking	Book accommodation and settle deposit invoice with The Island Accommodation.	Jaqueline MARSHIELA
7-9	6th - 25th September	Pre-Camp Preparation	Booking of transportation (car rentals), Confirmation on places to visit & activities, Camp rundown and timeline, Bookings for restaurants, Logistics (first aids, activities logistics), Itinerary for committee members, Accommodation room grouping	Angeline Cassie GANILY, Christopher PRAWIRA, Jaqueline MARSHIELA
Mid-Semester Break	26th - 29th September	Central committee member briefing	Briefing of committee members attending - what is expected from committee members, safety and emergency contacts, games and activities confirmation.	Angeline Cassie GANILY, Christopher PRAWIRA, Jaqueline MARSHIELA
<b>Event Day</b>				
Mid-Semester Break	30th September	Leaving for Phillip Island	Leave from Melbourne CBD at approximately 10:00 AM via rental cars.	Angeline Cassie GANILY, Christopher PRAWIRA, Jaqueline MARSHIELA
Mid-Semester Break	30th September - 2nd October	Committee bonding and activities	Activities and Bonding for 3 days and 2 nights.	Angeline Cassie GANILY, Christopher PRAWIRA, Jaqueline MARSHIELA
<b>Post Event</b>				
10	3rd - 9th October	Report preparation.	Prepare a report of the camp and present it on CCM.	Angeline Cassie GANILY



## 5. Budget

A total of **\$13,448** has been allocated for this camp, with the breakdown as listed below:

Items	Unit Cost (AUD)	Total Cost (AUD)
Accommodation (The Island Accommodation)	\$2398	\$2398
Transportation	5 x \$500	\$2500
Parking Fees	5 x \$60	\$300
Activities	25 x \$60	\$1500
Food & Drinks	25 x \$150	\$3750
Logistics	\$1000	\$1000
Miscellaneous	-	\$2000
<b>TOTAL</b>		<b>\$13,448</b>

## 6. Conclusion

This concludes our proposal for the UMSU International Committee 2022/2023 Bonding Camp Proposal 2022. Please do not hesitate to contact the Executive Committee should you have any queries.

### Prepared by,

Angeline Cassie Gaily &  
Christopher PRAWIRA &  
Jaqueline MARSHIELA  
Executive Committee 2022/2023  
UMSU International





## 5. Other Business

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6.1.

## 6. Next Meeting

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CCM #4

Date : Monday, 12<sup>th</sup> September 2022 (17:00)

Venue : PAR-Old Geology-B25 (Theatre 2)