UNIVERSITY OF MELBOURNE STUDENT UNION INTERNATIONAL

Care for, Act for, Stand for International Students

MOTION ORDER

Move that **Standing Orders** be adopted for **CCM #5** at 5:38**PM**

All for the motion
Anyone against
Any abstentions
Motion CARRIED/REJECTED
All the time, every time.

Mover : Bhavya MIDDHA

Seconder : Shreeyukta ADHIKARI

Motion Carried.

Acknowledgment of Indigenous Owners

"I would like to acknowledge the Traditional Owners of the land on which the University of Melbourne is located, the Wurundjeri and Boon Wurrung people of the Kulin Nations and give my respect to the elders past and present. I would like to extend that respect to other Indigenous Australians present''

Official Welcome

Attendance and apologies

- Attendance – 30 members

Late with Apologies
EXCO:
Directors:
Officers:

Leaving Early with Apologies
EXCO:
Directors:
Officers:

Absent with Apologies
EXCO:

Directors:
Officers: Sin Hei Phoebe CHAN, Aliya HAFIZ, Ai Jin GOH (Allison), Raunak RAGHAVAN

Late with No Apologies
EXCO:
Directors:
Officers:

Leaving Early with No Apologies
EXCO:
Directors:
Officers:

Absent with No Apologies
EXCO:
Directors:
Officers:

Move that the **Agenda for CCM #5** be adopted at **5:39PM**
Mover : Shreeyukta ADHIKARI
Seconder : Suhas AGRAWAL
Motion Carried.

Move that the **minutes of CCM #4 be accepted and confirmed as a true and accurate record.**
Mover : Nivetha SANKARASUBRAMANIAN
Seconder : Tejna SARAVANA KUMAR
Motion Carried.

Move that the **CCM#6 Catering Semester 2 2025 Proposal** be accepted**.**
Mover : Nishka CHOPRA
Seconder : Dhruv RANA
Motion Carried.

Move that the **Sexual Health Week Semester 2 2025 Report** be accepted**.**

Mover : Kirsten ABUSTAN

Seconder : Suhas AGRAWAL

Motion Carried.

Move that the **Mindful Moments Semester 2 2025 Report** be accepted**.**

Mover : Jane CHEN

Seconder : Zejun (Amanda) LI

Motion Carried.

Move that the **President's Report #1 Semester 2 2025** be accepted**.**

Mover : Nishka CHOPRA

Seconder : Pavitra RAVI

Motion Carried.

Now let's move on to other businesses, are there any topics anybody wants to be addressed.

Other Business

6. 1. International Expo
6. 2. Lounge Rearrangement

Move that **Standing Orders** be suspended at **6:18**

Mover : Suhas AGRAWAL

Seconder : Nivetha SANKARASUBRAMANIAN

Motion Carried.

Move that **CCM #5** be adjourned at 6:19P**M**

Mover : Shreeyukta ADHIKARI

Seconder : Dhruv RANA

Motion Carried.

Additional Notes

-

Prepared by,

Redd Danielle Sy
General Secretary 2025/26
UMSU International

UNIVERSITY OF MELBOURNE STUDENT UNION INTERNATIONAL

Care for, Act for, Stand for International Students

Agenda

Central Committee Meeting #5 – Friday, 10th October 2025

Time : 17:30
Venue : PAR-122-L1-124-Turner Theatre (142)

1. **Procedural Matters**
   1.1. Acknowledgement of Indigenous Owners
   1.2. Official Welcome
   1.3. Attendance
   1.4. Apologies
   1.5. Adoption of Agenda

2. **Matters Arising from Previous Minutes**
3. **Confirmation of Previous Minutes**
   3.1. CCM #4

4. **Proposals**
   4.1. CCM#6 Catering Sem 2 2025 Proposal

5. **Reports**
   5.1. Sexual Health Week Report
   5.2. Mindful Moments Report
   5.3. President's Report #1 2025

6. **Other Business**
   6.1. International Expo
   6.2. Lounge Rearrangement

7. **Next Meeting**

UNIVERSITY OF MELBOURNE STUDENT UNION INTERNATIONAL

Care for, Act for, Stand for International Students

Minutes

Central Committee Meeting #4– Wednesday, 24th September 2025

Time : 17:30

Venue : PAR-200-L2-VIEPS-Intensive Room (36)

1. Procedural Matters

1.1. Acknowledgement of Indigenous Owners

"I would like to acknowledge the Traditional Owners of the land on which the University of Melbourne is located, the Wurundjeri and Boon Wurrung people of the Kulin Nations and give my respect to the elders past and present. I would like to extend that respect to other Indigenous Australians present''

1.2. Official Welcome

1.3. Attendance and apologies

- Attendance – 29 members

Late with Apologies
EXCO:
Directors:
Officers: Allison GOH

Leaving Early with Apologies
EXCO:
Directors: Whitney Yeung
Officers:

Absent with Apologies
EXCO: Daaksha NEGI
Directors:
Officers: Jane CHEN, Phoebe CHAN, Elain YE, Amanda LI, Taoyang Liu, Johnathan Song, Zoe Michelle Shanta

Late with No Apologies
EXCO:

Directors:
Officers:

Leaving Early with No Apologies

EXCO:

Directors:

Officers:

Absent with No Apologies

EXCO:

Directors:

Officers:

1.5. Adoption of Agenda

Move that the **Agenda for CCM #4** be adopted at 4**:10PM**
Mover : Shreeyukta Adhikari

Seconder : Allison Goh Ai Jin

Motion Carried.

2. Matters Arising from Previous Minutes

Move that the **minutes of CCM #4 be accepted and confirmed as a true and accurate record.**
Mover : Tejna Saravana Kumar

Seconder : Suhas Agrawal

Motion Carried.

3. Confirmation of Previous Minutes

Move that the **Exam Pack Giveaway Semester 2 2025 Proposal** be accepted.

Mover : Shreeyukta Adhikari

Seconder : Nishka Chopra

Motion Carried.

Move that the **ISA-OB Bonding Semester 2 2025 Proposal** be accepted.

Mover : Kirsten Abustan

Seconder : Bhavya Middha

Motion Carried.

Move that the **ISA Appreciation Night and Winning House Dinner Semester 2 2025 Proposal** be accepted.

Mover : Corlynn Tng Qi

Seconder : Pavitra Ravi

Motion Carried.

Move that the **PR Visa Workshop Semester 2 2025 Proposal** be accepted.

Mover : Raunak Raghavan

Seconder: Nivetha Sankarasubramanian

Motion Carried.

Move that the **International Expo Semester 2 2025 Proposal** be accepted.

Mover : Shreeyukta Adhikari

Seconder: Shamsul Arham Akhand

Motion Carried.

Move that the **ISA Recruitment August Intake Semester 2 2025 Report** be accepted**.**

Mover : Aliya Hafiz

Seconder : Tejna Saravana Kumar

Motion Carried.

Move that the **Night Market 2025 Report** be accepted**.**

Mover : Whitney Yeung

Seconder : Suhas Agrawal

Motion Carried.

Move that the **Personal finance workshop Semester 2 2025 Report** be accepted.

Mover : Kehyur Gohel

Seconder : Corlynn Tng Qi

Motion Carried.

4. Other matters

Now let's move on to other businesses, are there any topics anybody wants to be addressed.

Other Business

-

Move that **Standing Orders** for CCM #4 be suspended at **4:31PM**

Mover : Suhas Agrawal

Seconder : Pavitra Ravi

Motion Carried.

Move that **CCM #4** be adjourned at 4**:31 PM**

Mover : Corlynn Tng Qi

Seconder : Tejna Saravana Kumar

Motion Carried.

Prepared by,

Redd Danielle Sy
General Secretary 2025/26
UMSU International

UNIVERSITY OF MELBOURNE STUDENT UNION INTERNATIONAL

Care for, Act for, Stand for International Students

CCM#6 Catering Sem 2 2025 Proposal

Central Committee Meeting #5 – Friday, 10th October 2025

1. **Introduction**

   We will be providing catered food after our fortnightly Central Committee Meetings as a way of fostering connections and communication between committee members outside of work.

2. **Objectives**

   This event aims to:

- Promote conversations between committee members
- Allow for light-hearted communication in a relaxed atmosphere

3. **Event Details**

Date	:	CCMs #6 (23rd October, 2025)
Venue	:	UMSU International Lounge
Number of Attendees	:	30-35
Coordinators	:	Redd Danielle Sy
Manpower	:	1
Budget	:	$700

4. **Event Overview**

   Catering companies will be contacted two weeks prior to CCM, and invoices will be sent to the Treasurer for processing. After the CCM, feedback will be collected to improve on future menus.

5. **Event Timeline**

Week #	Activity	PIC
Pre-event Preparations		
11	Contact catering company	Redd Danielle Sy
11	Process invoice	Redd Danielle Sy
Event Day		
12	Collect food and set up in lounge	Redd Danielle Sy

Post Event		
12	Clean up lounge	Whole Committee
12	Collect feedback	Redd Danielle Sy

6. **Budget**
   A total of **$700** have been allocated for this event, with the breakdown as listed below:

Items	Quantity	Unit Cost (AUD)	Total Cost (AUD)
Catering	1	700	700
TOTAL			**700**

7. **Conclusion**
   This concludes our proposal for the CCM#6 Catering Sem 2 2025 Proposal. Please do not hesitate to contact the General Secretary should you have any queries.

Prepared by,

Redd Danielle Sy

General Secretary 2025/26

UMSU International

UNIVERSITY OF MELBOURNE STUDENT UNION INTERNATIONAL

Care for, Act for, Stand for International Students

Sexual Health Week Report

Central Committee Meeting #5 – Friday 10th of October, 2025

1. Introduction

Sexual Health Week, organised by the Welfare Department in collaboration with the Health Promotion Program (HPP), aims to raise awareness and provide international students with accurate and accessible information on sexual health. A booth will be set up near the Brekkie booth, offering resources and sexual health packs. Additionally, there will be activities such as spin-the-wheel, where each section will contain statements about a sexual health topic. Participants may select their preferred difficulty level (easy, medium, and hard) and will answer a true-or-false statement. Each student will have three spins in total. If they answer at least one statement correctly, they will receive a prize corresponding to the difficulty level. In addition, a badge-making activity will allow students to design and decorate their own badges using sexual health–themed designs. Through these activities, students will test their knowledge, learn new information, and engage in open conversations, helping to build awareness and break down taboos around sexual health.

2. Objectives

This event aims to:

- To promote UMSU International as a student body offering support on wellbeing related issues for international students.
- To raise international students' awareness on resources surrounding sexual health (i.e.; HPP)
- To provide international students with contraception for safe sex
- To break conversational taboo amongst international students regarding sexual health

3. Event Details

Date	:	Monday, 22th September 2024 [9.30am - 11.30 am] Wednesday, 24th September 2024 [9.30am - 11.30am]
Venue	:	In-person –– Gate 6 (Near the Brekkie booth)
Number of Attendees	:	250 people over the course of 2 days
Coordinators	:	Daaksha NEGI, Irina ANANDA
Manpower	:	2 Committee Members & 5 ISAs (for each of the 2 days)
Budget	:	$500

4. **Event Overview**
   SHW will consist of one game in a booth near the Brekkie stall, wherein students can test out their knowledge and learn more about Sexual Health. The game held will be a true or false game, where students pick a random topic through the spin-the-wheel spinner. In addition, a badge-making activity will allow students to design and decorate their own badges with sexual health–themed designs.

5. **Event Timeline**

Wk #	Date	Activity	Descriptions	PIC
Pre-event Preparations				
1	01 August	Internal Meeting	- Meeting to discuss potential ideas for SHW	Daaksha NEGI, Irina ANANDA
2	04 August	Meeting with HPP	- Meeting with HPP to discuss ideas - Discuss potential collaborations	Daaksha NEGI, Irina ANANDA
2	07 August	Meeting with MnM	- Meeting with MnM to discuss sticker designs	Daaksha NEGI, Irina ANANDA
4		Writing proposal	- Write and finish proposal	Daaksha NEGI, Irina ANANDA
5	26 August	Meeting with CME	- Meeting with CME to discuss logistics regarding badge making	Daaksha NEGI
5	29 August	Meeting with HPP	- Meeting with HPP to confirm activities - Discuss things to prepare for event	Daaksha NEGI, Irina ANANDA
7		Request ISAs	- Ask HR for ISAs	Daaksha NEGI
8	15 September	Briefing with ISAs	- Brief ISAs regarding the event	Daaksha NEGI
Event Day				
9	22 & 24 September	Run event	- Have ISAs set up marquee - Run event - Collect feedback from students	Daaksha NEGI, Irina ANANDA

Post Event				
9		Record ISA Hours	- Record when ISAs log in and log out	Daaksha NEGI

Pre-event

- Confirm with HPP how many goody bags we want
- Confirm with MnM and CME regarding badge-making activity
- Make the true or false statements
- Get the spinner from HPP

Event Day

- Set up marquee and supplies
- Make sure goodies are okay

Event Flow

Time	Activity	Details	PIC
9.00 - 9.30 am	Set up	- Set up marquee - Prepare gifts	Daaksha NEGI, Irina ANANDA
9.30 - 11.30 am	Run event	- Play the games - Have some ISAs promote too	Daaksha NEGI, Irina ANANDA

Post Event

- Collect feedback from attendees

Reflection

- Attendance turnout on Monday compared to Wednesday was lacking due to Wet Weather
- Successful walk-in turnout due to adjacent location next to International Brekkie, but comes with queue control implications
- Sufficient number of prepared prizes and badge-making kits
- It was difficult to ensure attendees filled in feedback form before leaving the event with the amount of traffic
- Wonderful collaboration with both HPP team for the Spin-the-Wheel game and Chantelle from UMSU Arts for the badge-making
- Pre-order specific badges in bulk earlier if needed
- Complication of language barrier for mainly Chinese international students trying to answer SAQ

- Large crowds were drawn to Spin the Wheel, especially Barry the Bears, which led to confusion amongst students about the process with no one guiding them to spin the wheel first before answering questions.

ISA Numbers

- We had 5 ISAs for each day: 2 - Badge-Making Stall, 3 – Spin the Wheel Questions

Feedback

- Overall positive feedback from the participants
- Many of them remarked on learning lots of new knowledge from the HPP information game

Suggestions

- Plan or even perform dry runs for wet weather, eg. set-up in Microwave Room, extra weights or marquées
- Increase students' awareness of wet weather plan and location for further events
- Plan queue management better with event layout and ISAs, especially regarding each of the activities
- Increasing variety and explanation behind the sexual-health themed badge designs
- Pre-make larger batch of badges before event
- Briefing HPP team with event details, such as Microwave Room location
- Allocating mandarin-speaking PICs or ISAs for Spin the Wheel Game
- Additional ISAs for directing students through the correct order of spinning and answering to improve flow and avoid confusion.

6. **Budget**
   A total of **$500** have been allocated for this event, with the breakdown as listed below:

Items	Quantity	Unit Cost (AUD)	Total Cost (AUD)
Badge-Making Machine Hire	1	0	0
Badges	350	N/A	$213.50
Badge Decorations (Designs, Materials)	150	N/A	$160.43

TOTAL	**$450.46**

7. **Conclusion**
   This concludes our proposal for the Sexual Health Week Proposal 2025. Please do not hesitate to contact the contact the Welfare Department should you have any queries.

Prepared by,

Daaksha NEGI, Irina ANANDA, Elaine YE
Welfare Department 2025/26
UMSU International

Mindful Moments Report

Central Committee Meeting #5– Friday, 10th October 2025

1. Introduction

This report summarises Mindful Moments 2025, which covered the period from weeks 6 to 9 of Semester 2. Mindful Moments was part of our ongoing efforts to support the wellbeing of international students at the University of Melbourne. The aim of the event was to encourage students to take care of their mental, physical, and emotional wellbeing. Several sub-events were included in this week, such as a Crochet Workshop, a Workout Session led by MU Sport, Voguing Dance Workshop and an Animal Therapy Session with Miracle Paws.

2. Event Details

Date	:	Week 6 - 9 (Semester 2, 2025)
Venue	:	Various (Market Hall, Rowden White Library, Nona Lee Sports Centre)
Number of Attendees	:	~120 attendees for Take a Paws Thursday, 33 attendees for Feel the Burn Friday, ~25 attendees for Make and Stich Monday and 12 attendees for Werk it Wednesday
Coordinators	:	Daaksha NEGI, Jane CHEN, Elaine YE, Roger CAO, Meghna MALLICK, Amanda LI
Manpower	:	All the coordinators + 10 ISAs (spread across the days)
Budget	:	$3000.00

3. **Event Overview**
   Mindful Moments will be a 4-week long initiative featuring a range of engaging and educational events. Highlights include a Crochet Workshop, a Workout Session led by MU Sport, Voguing Dance Workshop and an Animal Therapy Session with Miracle Paws.

4. **Event Timeline**

Wk #	Date	Activity	Descriptions	PIC
Pre-event Preparations				
4		Planning and creating proposal	- Writing proposal	Irina ANANDA, Daaksha NEGI
3		Planning for MU sport session	- Contact MU sports - Book Venue	Irina ANANDA, Amanda LI
3		Planning for Dax Gallery exhibition tour	– Contact Venue for Booking Tour	PICs
3		Planning for Animal Therapy Event	- Contact Venue for Booking	Daaksha NEGI, Jane CHEN, Roger CAO
3		Request ISAs	- Request ISAs for each event	PICs
2		Request MnM for design	- Poster design	PICs
2-5		Planning for Events	- Order Food & Beverages	PICs
5		Open ticketing	- Open registrations for events	PICs
6		Feedback forms	- Create feedback forms for the different events throughout the week	PICs
Event Day				
6-9		Run events	- Run MU Sport session - Run Crotchet Session - Run Animal Therapy Event - Run Dance workshop session	All Coordinators
Post Event				

6-9		Feedback	- Collect feedback from participants after each event	PICs + ISAs
11		Report		PICs

Event Outline

Mindful Moments will run across weeks 6-9 with the events:

- Week 6 ⇒ Take a Paws Thursday
- Week 7 ⇒ Feel the Burn Friday
- Week 8 ⇒ Make and Stitch Monday
- Week 9 ⇒ Werk it Wednesday

Take a Paws Thursday

- **Pre-event**
  - Booked venue and Miracle Paws
  - Ordered drinks from Coles
  - Request MnM for design
  - Requested ISA

- **Event Day**
  - Dog therapy session at Market Hall

- **Event Flow**

Time	Activity	Details	PICs
11:30am-12:15pm	Set up	Setting up Market Hall	Jane CHEN, Roger CAO
12:15-1:15pm	Event session #1	Register participants for session 1, dog therapy session	Jane CHEN, Roger CAO
1:15pm-2:15pm	Event session #2	Register participants for session 2, dog therapy session	Jane CHEN, Roger CAO
2:15-3:00pm	Pack up	Packing up tables etc.	Jane CHEN, Roger CAO

- **Post event**
  - Collected feedback from attendees
  - Distributed drinks to attendees
  - Pack up

- **Reflection**
  - Due to the structure or Market Hall (quite closed off), we did struggle to have foot traffic at the start + not everyone who had purchased tickets showed up. So, we ended up trying to keep the Market Hall doors open and being completely welcome to walk-ins. In total, an estimate around 100 – 120 participants showed up on the day, which was way over the number of tickets registered.
  - When it came to distributing drinks, we tried to limit this to ticket-purchasers but in the end, we switched to just giving it to anyone who completed the feedback form. This created a bit of a mess as for who would be able to get the drink and who would not.
  - Overall, the event was very successful and the attendance was very good. Participants really enjoyed this event (seen in feedback form results)
  - There was an issue with people signing up but not attending. As always, we implemented a waitlist system by emailing and calling people on the waitlist.

  <u>ISA Numbers</u>
  We had 5 ISAs to help for this event, the manpower was sufficient.

- **Feedback**

7. How would you rate your overall enjoyment with this event (1= did not enjoy, 5= really enjoyed)

8. How likely would you be to attend a similar event in the future? (1= very unlikely, 5= very likely)

- Overall, participants really enjoyed this event and would attend a similar event in the future again.

- **Suggestions**
  - Participants suggested more dogs
  - Participants suggested adding a networking element
  - Potentially adding more promotion materials for the event (over ¼ participants don't know the event was happening beforehand)
  - Change this to a non-ticketed event, walk-in would be ok to handle (and dogs turned out to be fine as well)
  - More drinks / catering can be provided on the day to cater for more participants

Feel the Burn Friday

- **Pre-event**
  - Booked Venue and Instructor
  - Ordered Boost Juice
  - Request MnM for design
  - Requested ISA

- **Event Day**
  - Cardio Box Session at MU Sports

Event Flow

Time	Activity	Details	PIC
3pm- 4pm	Event Session #1	Register Participants for Session #1; and Cardio Box Workout Session	Daaksha NEGI
4pm-5pm	Event Session #2	Register Participants for Session #2	Daaksha NEGI
6pm- 6:30pm	Pack up	Pack up	Daaksha NEGI

Post event

- Collected feedback from attendees
- Distribute Drinks to Attendees
- Pack up

- **Reflection**

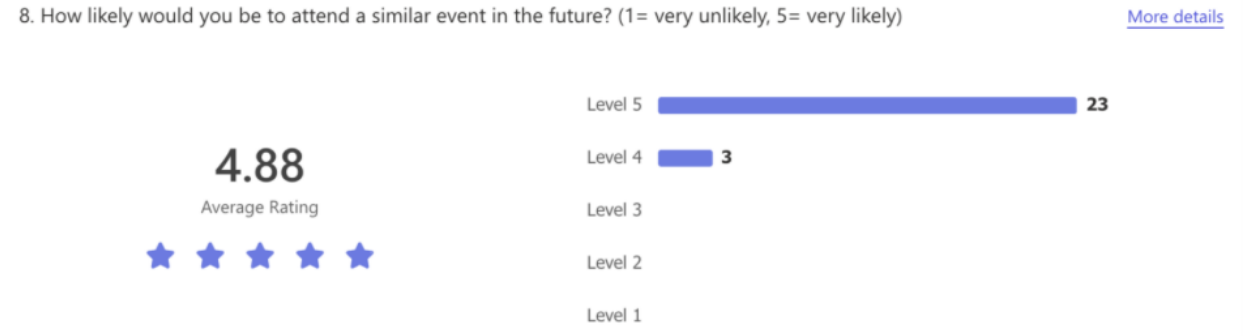
  Attendance

  - Overall, it was a very successful event, and all the participants enjoyed both the workout session and the drinks.
  - There was a small issue with some of the participants who signed up, not attending. Based on past experiences with other welfare events, we emailed participants with reminders of the events they signed up for. Some participants notified us about the cancellation, and we were able to release their spots to the waitlist
  - Going forward, incorporating waitlist and confirmation emails to registered participants will be a good way to increase attendance at events

  ISA numbers

  - No ISAs were requested for the event due to our collaborations mainly centred around the services they offered (i.e. hiring an instructor from MU sports).

- **Feedback**



- Overall positive feedback from participants
- Many students particularly enjoyed the punching elements in Cardio Box and wanted more event similar to Cardio Box

- **Suggestions**
  - There's not too much we could've done to encourage participants who have signed up to actually attend, without enforcing some sort of punishment or deposit
  - Given nature of some events, open more tickets to account for people not showing up
  - Communicate more with other departments, the event clashed with the Education's financial workshop

Make and Stitch Monday

- **Pre-event**
  - Booked Rowden White Library
  - Reached out to Carol (Grandma's Magic)
  - Ordered matcha from Joey's Doughnuts
  - Request MnM for design
  - Requested ISAs

- **Event Day**
  - Set up and made matcha drinks
  - Crochet + Matcha session at Rowden White Library Level 2

- **Event Flow**

Time	Activity	Details	PIC
12:30-1:00pm	Set up	- Set up Rowden White Library level 2 tables - Set up Joey's Matcha and registration + Grandma's Magic	Meghna MALLIK, Elaine YE
1:00-3:00pm	Session 1	- Register participants - Carol runs Crochet Workshop 1 - Distribute drinks	Meghna MALLIK, Elaine YE

3:00-5:00pm	Session 2	- Register participants - Carol runs Crochet Workshop 2 - Distribute drinks	Meghna MALLIK, Elaine YE
5:00-5:30pm	Clean Up	- Pack Up	Meghna MALLIK, Elaine YE

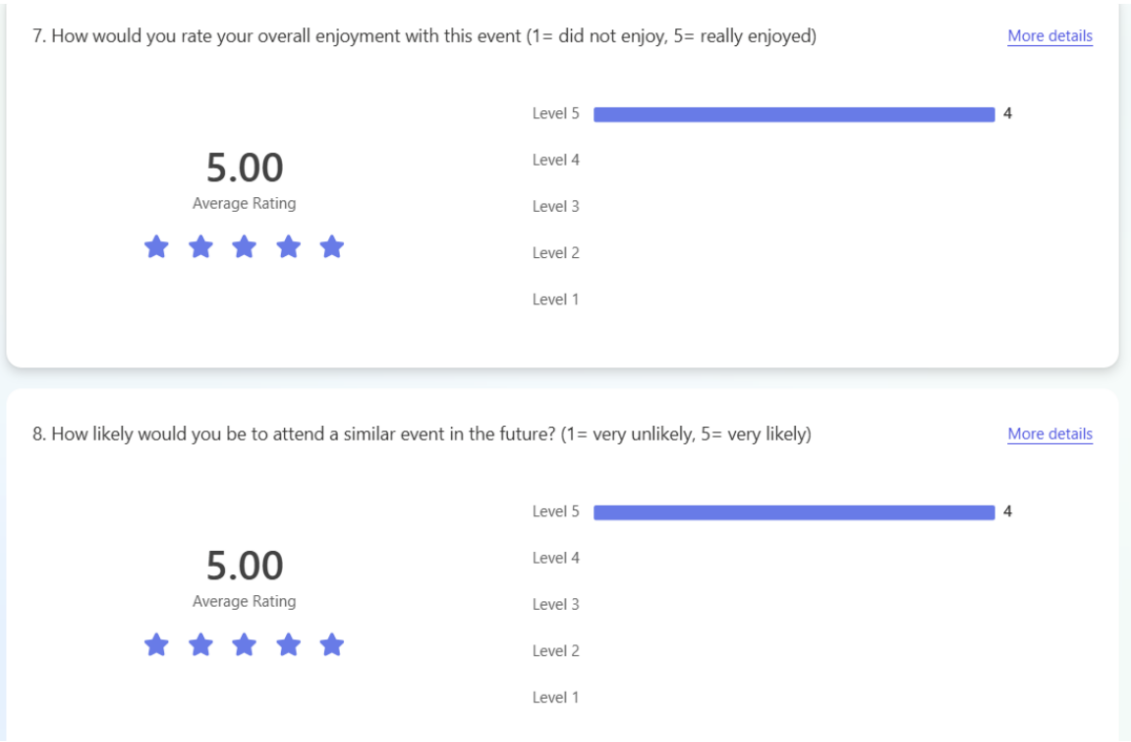
- **Post Event**
  - Collect feedback from attendees
  - Pack up leftover drinks and crochet materials

- **Reflection**
  - Attendance

    Although the tickets for this event were sold out quite early, the turn-out reflected only about half of the students expected to attend each session. We did receive quite a lot of walk-in requests though, from students seeing the event set-up and being intrigued enough to want to join. If such an event were to be repeated, we could discard the ticketing option based on how busy the venue usually is (Rowden White is a good venue for walk-in events). As for waitlists, we tried contacting students who'd given us their contact details, but most were unresponsive or couldn't make it anymore. Therefore, after a one-hour waiting period – due to the availability of spots – we started accepting walk-ins.
  - ISA Numbers

    2 ISAs were set to help us out in each session, but one was a no-show. 2 ISAs were helpful in terms of numbers, but it was a relatively relaxed event and they didn't have much physical work to get done. They did help in keeping the participants engaged in the sessions, which was of great assistance to the instructor.
  - Feedback

    Participating students reported that the session was very relaxing, calm, and creatively stimulating. Although, we did find that the lessons were more beneficial for students who have at least a passable knowledge of the craft of crocheting. It was a tad hard for complete beginners to keep up due to the "practice-makes-perfect" aspect to crocheting, but every participant was glad to have received their own kits to take home and continue working on their projects. They reported that the instructor helped them start off with basic stitches, which was helpful to continue later on.



- Suggestions
  - Encourage more participants to fill out the feedback form – citing that it helps us improve future events – use incentives.
  - Judge walk-in/ticketing situation based on the venue of the event, cater to how willing the crowd would be to participating and the location on campus it is based on.
  - Have a live matcha/drinks-assembly station at future events of similar nature – participants noted that they enjoyed its inclusion and was an engaging task for the ISAs as well – successful collaboration with Joey's Doughnuts !
  - Encourage ISAs to engage with the participants for events with a relaxed atmosphere. Helps in building a good culture at UMSUi events.
  - Lovely collaboration with Carol !
  - Have more than one instructor for a workshop of 15-25 students, one instructor teaches well but reach to each individual student may be limited.

Werk it Wednesday

- **Pre-event**
  - Reached out to Instructor — Wenny Wan
  - Booked Lazer Room at Nona Lee Sports Centre
  - Ordered Boost Juice and Melona Ice Cream
  - Request MnM for design
  - Requested 2 ISAs from HR

- **Event Day**
  - Voguing workshop at Nona Lee Sports Centre

Event Flow

Time	Activity	Details	PIC
3:15pm- 3:30pm	Set Up	Register Participants, Distribute Drinks to Participants and Connect to the Room Sound System	Amanda LI
3:40pm-5:10m	Workshop Session	Register Late Participants and Take Pictures of the Events (MnM)	Amanda LI
5:10pm- 5:15pm	Pack up	Pack up	Amanda LI

Post event
- Collected Feedback from Attendees
- Distributed Ice Cream to Attendees
- Ask Feedback from Wenny — the instructor

- **Reflection**
  - Attendance
  - Venue Timing

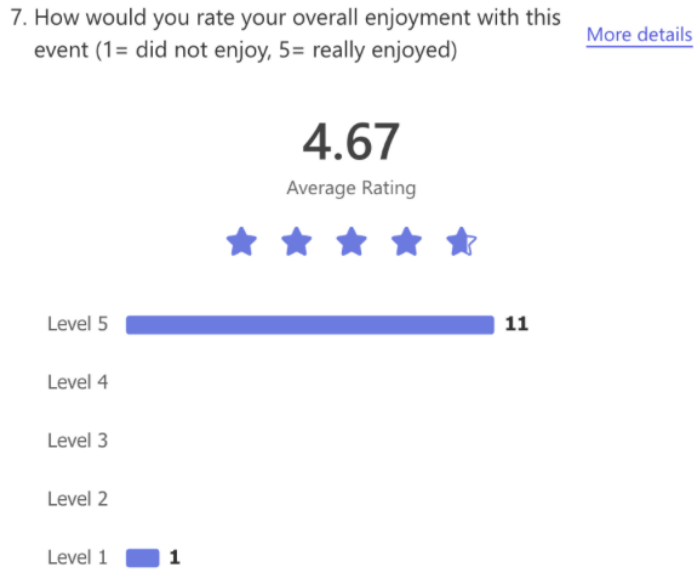
<u>Attendance</u>

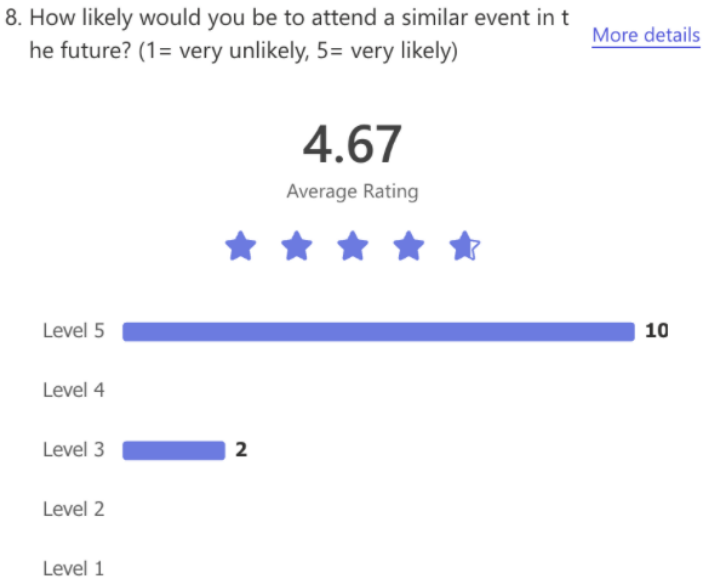
- The attendance rate was quite low. Although all 30 tickets for the event were sold out, only 10 participants showed up, including 2 walk-ins. This turnout was far below our expectations and significantly lower than the same event last semester, which had 20 participants. Despite sending confirmation emails, most participants did not reply. Therefore, for future events with external instructors, it may be necessary to introduce a $5 participation fee to ensure stronger commitment.

<u>Venue Timing</u>
- We booked the classroom from 3:15pm to 5:15pm. However, the previous class had not finished by 3:15, and only after several reminders did they leave, which delayed our

setup. Fortunately, the setup was quite easy. Around 5:10pm, the next class started urging us to leave, and their attitude was quite unfriendly. This created a rushed atmosphere, and students felt they could not fully concentrate. We recommend raising this issue with the Sports Centre staff to prevent similar situations in the future.

- **Feedback**





- Overall positive feedback from participants
- Many students commented that the workshop was great and enjoyable

- Students spoke highly of Wenny. They appreciated her warm personality and the welcoming classroom atmosphere she created
- Some students noted the issue of being rushed out of the venue by the next class, which made them feel interrupted
- Participants also suggested having the class run longer or offering more opportunities for similar workshops in the future

- **Suggestions**
  - Introduce a 5$ participation fee to reduce-no-shows
  - Require a same-day RSVP; follow with a short reminder 3 hours before the event

5. **Budget**

A total of $3000.00 had been allocated for this event, and the total actual expenditure for this event is $ with the breakdown listed below:

Items	Quantity	Unit Cost (AUD)	Total Cost (AUD)
Make and Stitch Monday			
1hr private session	2	225	450
Various Food & Beverages	40	6.675	267
Feel the Burn Friday			
Group session and Hire Fees	2	205	410
Various Beverages	65	4.20	273
Werk it Wednesday			
Group session, Hire Fees and Venue Fees	12	350+110	460
Various Food & Beverages	2	7	14
Take a Paws Thursday			
Hire Fees	1	945+44	989

Various Food & Beverages	65	1.50	100
TOTAL			**$2963**

6. **Conclusion**
   This concludes our report for Mindful Moments 2025. Overall, the event received positive feedback and was successful in creating a fun space where students could come and destress.

   Please do not hesitate to contact the Welfare Department should you have any queries.

Prepared by,

Daaksha NEGI, Jane CHEN, Elaine YE, Roger CAO, Meghna MALLICK, Amanda LI
Welfare Department 2025/26
UMSU International

UNIVERSITY OF MELBOURNE STUDENT UNION INTERNATIONAL

UMSU INTL *Care for, Act for, Stand for International Students*

President's Report #1

Central Committee Meeting #5 – Friday, 10th October 2025

1. **Introduction**
   This report summarises the work done by the President, which covers the two-week period from September 22nd to October 3rd.

2. **Summary**
   Over this period, I attended 10 internal and external meetings, totaling approximately 12 hours.

3. **Notable Updates**

   International Student Survey Summary

   In my first presentation to the University Executive, I shared the findings of the 2025 International Student Survey, which I had helped shape during my previous term as Education Officer. The presentation was delivered to the Vice Chancellor, Deputy Vice Chancellors, Interim Provost, and faculty deans in attendance. I focused the discussion on three key aspects of the international student journey: accommodation, academic and social experience, and employment opportunities.

   I placed particular emphasis on the recurring theme of knowledge gaps. Across housing, academic support, and discrimination reporting, international students consistently shared that they were unaware of the resources already available to them. This lack of information leaves many students vulnerable to housing exploitation, struggling with language and academic writing despite existing support, and uncertain about how to seek help when experiencing discrimination.

   I identified several key issues:

   1. **Accommodation:** *Beyond Borders* raises awareness, but its reach is limited, as many students attend after signing leases.
   2. **Academic and social experience:** Strong teaching and peer networks, but gaps in English support, low awareness of discrimination reporting, and limited cross-cultural integration between domestic and international students.
   3. **Employment opportunities**: Feedback from international student-focused fairs and the 2025 Summit was positive, but there remains a high demand for broader industry reach and an increase in opportunities.

   To address these challenges, I made several recommendations:

   - **Accommodation:** Embed accommodation rights in the New Student Checklist and run mid-year housing sessions with UMSUi to provide timely support.
   - **Academic & social experience:** Develop approaches to turn cultural differences into opportunities for collaboration and learning.

- **Employment:** Enhance University–UMSUi collaboration on employability, with the 2026 Summit as a flagship initiative.

I concluded by stressing that there is no single solution to the challenges faced by international students. Instead, the University must remain committed to flexible, varied approaches that account for the diversity of international student experiences. The presentation was well received by those present.

I anticipate continuing to present these findings to other external university groups, including the Teaching and Learning Quality Assurance Committee (TALQAC), where I am already scheduled to present.

Updates from UMSUi Executives and Directors

Since commencing my term midway through the semester, I have scheduled meetings with executives and directors to catch up on departmental activities and initiatives. Each meeting followed a structured approach, focusing on:

- **Second semester progress:** Reviewing what had been accomplished so far.
- **Collaboration with other departments:** Understanding interdepartmental coordination.
- **Team dynamics:** Discussing experiences working with officers and the broader team environment.
- **Next semester planning:** Reviewing upcoming initiatives and providing advice or input where appropriate.
- **Support needs:** Identifying any areas where I could provide assistance.

As of the report submission date, I have met with the Welfare, Education, and HR departments, and I plan to meet with Cultural and Social, Media and Marketing, and Partnerships and Sponsorships departments in the coming weeks.

These meetings have provided valuable insight into ongoing departmental operations and allowed me to offer guidance and support, while also reinforcing to each department that I am available to provide assistance within my capacity, without overstepping.

Updates from UMSUi Executives and Directors

Since commencing my term, I have been actively familiarising myself with key university and student leadership stakeholders. This includes University staff, UMSU staff, the UMSU President, UMSU General Secretary, UMSU Office Bearers, and the GSA President. These introductions have occurred through one-on-one meetings, informal discussions, and participation in the most recent Students' Council meeting.

In addition, I am in the process of confirming UMSU International's membership in various working groups, committees, and meetings that my predecessors have contributed to, while also exploring potential involvement in other relevant forums where our participation could be valuable.

These interactions have provided important context for ongoing initiatives and helped establish collaborative relationships with key stakeholders to effectively support international student advocacy.

4. **Conclusion**
   This concludes my President's Report #1. Please do not hesitate to contact president-umsuintl@union.unimelb.edu.au should you have any queries.

Prepared by,

Momoka Honda
President 2025/26
UMSU International

6. Other Business

- International Expo

7. Next Meeting

CCM #6
Date : Thursday, 23rd October, 2025 (17:30)
Venue : PAR-160-G-G03-Evan Williams Theatrette (56)