

Agenda

Central Committee Meeting #5 – Tuesday, 6th October, 2026

Time : 18:00

Venue : PAR-148A-L1-156-Lectorial Room I (62)

1. Procedural Matters

1.1. Acknowledgement of Indigenous Owners

- 1.1. Official Welcome
- 1.2. Attendance
- 1.3. Apologies
- 1.4. Adoption of Agenda

2. Matters Arising from Previous Minutes

3. Confirmation of Previous Minutes

3.1. CCM #4

4. Proposals

- 4.1. ISA Graduation Semester 2 2026 Proposal
- 4.2. Get Certified Semester 2 2026 Proposal

5. Reports

- 5.1. Co-option 2026 September Report
- 5.2. Feast & Fest 2026 Semester 2 Report
- 5.3. Mental Health Week 2026 Semester 2 Report
- 5.4. PR/Visa 2026 Semester 2 Report
- 5.5. Personal Finance Report 2026 Semester 2 Report

6. Vote of No Confidence



7. Other Business

7.1. ISA/OB Bonding cancellation

8. Next Meeting

Prepared by,

Rhea FAN

General Secretary 2026/27

UMSU International



Unconfirmed Minutes

Central Committee Meeting #5 – Tuesday, 6th October, 2026

9. Procedural Matters

Motion 1

Move that **Standing Orders** be adopted for **CCM #5**

The meeting opens at 6:17PM

Motion 2

Mover : Haylyn H00

Seconder : Cody LU0

Motion Carried.

Acknowledgment of Indigenous Owners

“I would like to acknowledge the Traditional Owners of the land on which the University of Melbourne is located, the Wurundjeri and Boon Wurrung people of the Kulin Nations and give my respect to the elders past and present. I would like to extend that respect to other Indigenous Australians present”

Official Welcome

Attendance and apologies

- Attendance – 34 members

Absent with Apologies

Officers: Eric LEE, Parth

Absent with No Apologies

Officers: Jiya PAREEK

Motion 3

Move that the **Agenda for CCM #5** be adopted at 6:17PM

Mover : Aarush YADAV

Seconder : Lynn H0

Motion Carried.

- 1. Matters Arising from Previous Minutes**
- 2. Confirmation of Previous Minutes**

Motion 4

Move that the **minutes of CCM #4 be accepted and confirmed as a true and accurate record.**

Mover : Haylyn HOO

Seconders : Clementine LI

Motion Carried.

3. Proposals

Motion 5

Move that the **ISA Graduation Semester 2 2026 Proposal** be accepted.

Mover : Anushka DUBEY

Seconders : Haylyn HOO

Motion Carried.

Motion 6

Move that the **Get Certified Semester 2 2026 Proposal** be accepted.

Mover : Haylyn HOO

Seconders : Clementine LI

Motion Carried.

4. Reports

Motion 7



Move that the **Co-Option 2026 Semester 2 2026 Report** be accepted.

Mover : Haylyn HOO

Seconders : Anushka DUBEY

Motion Carried.

Motion 8

Move that the **Feast and Fest Semester 2 2026 Report** be accepted.

Mover : Haylyn HOO

Seconders : PRAK Sreyna

Motion Carried.

Motion 9

Move that the **Mental Health Week Semester 2 2026 Report** be accepted.

Mover : Haylyne HOO

Seconders : Clementine LI

Motion Carried.

Motion 10

Move that the **PR/Visa Semester 2 2026 Report** be accepted.

Mover : Ryan SIU

Seconders : Haylyn HOO

Motion Carried.

Motion 11

Move that the **Personal Finance Semester 2 2026 Report** be accepted.

Mover : Haylyn HOO

Seconders : Anushka DUBEY

Motion Carried.

5. Vote of No Confidence



Vote of No Confident

Jiya Pareek was not present at the meeting.

Results were recorded. Rhea announced that the committee had no confidence in Jiya's performance.

6. Other Business

7. Next Meeting

Motion 12

Move that **Standing Orders** be suspended at **6:45PM**

Mover : Aarush YADAV

Seconder : Ryan SIU

Motion Carried.

Motion 13

Move that **CCM #5** be adjourned at **6:46PM**

Mover : Lynn HO

Seconder : Ning TAN

Motion Carried.

The meeting closes at **6:46PM.**

Prepared by,

Rhea Fan

General Secretary 2026/27

UMSU International



ISA Graduation (February & March 2026 Intake) Proposal

Central Committee Meeting #5 – Tuesday 6th October 2026

1. Introduction

The International Student Ambassador (ISA) ISA Graduation is conducted to celebrate graduating ISAs by inviting them to dinner. This is an official graduation held by the Human Resources (HR) department to the ISAs that have reached the minimum requirement and to express our gratitude for their contributions and hard work throughout their term as an ISA.

The ISA Program has introduced the house point system to motivate them to increase volunteer effort and connect with more people. At the end of an ISA term, the house (Otterstone, Voxwood, or Grymberg) having the highest point will be given a goodie bag by the HR department to celebrate the achievement.

2. Objectives

This event aims to:

- Celebrate with the graduating ISAs upon the end of their terms
- Reward the graduating ISAs as an expression of our gratitude

3. Event Details

Coordinators : Haylyn HOO, Rhea FAN, Tisya DOGRA, Zoe MOK, Samantha SUHENDRA

Manpower : 5 Committee Members & 3 onshore ISAs

4. Budget Breakdown

Event	Date (might change depending on the availabilities of venues)	Budget (AUD)
ISA Graduation	19 th October 2026	\$2500.00
Total		\$2500.00

5. Events

5.1. ISA Graduation

Date & Time : 19th October 2026 (Monday)

Venue : Vapiano

Number of Attendees : 30 people
(expected for the
venue celebration)

5.1.1. Event Overview

This is a celebratory event for all ISAs in the February and March 2024 Intake who have graduated, while providing an environment for them to interact with others and all the committee members.

5.1.2 Event Timeline

Date & Time	Activity	Descriptions	People In Charge (PIC)
Pre-event Preparations			
Week 7	Event Preparation	Come up with venue suggestions, and themes, confirm the attendees	Haylyn HOO, Rhea FAN, Tisya DOGRA, Zoe MOK, Samantha SUHENDRA
	Google form application for ISAs	Create a google form for ISAs to apply for the planning team	
Week 9	Confirm Attendance	Send out the attendance form to confirm the number of participants	
Event Day			
19th October	Conduct ISA Grad in person	Coordinators and the ISA Planning Team go to the venue and prepare the event.	Haylyn HOO, Rhea FAN, Tisya DOGRA, Zoe MOK, Samantha SUHENDRA
	Event Commence	Graduating ISAs meet up at the venue and commence with an introduction.	Haylyn HOO, Rhea FAN, Tisya DOGRA, Zoe MOK, Samantha SUHENDRA
	Games	Participants will play some games to break the ice and allow more interactions. The ISA Planning Team will host this activity.	ISAs
	Dinner	All participants have their dinners.	Haylyn HOO, Rhea FAN,

			Tisya DOGRA, Zoe MOK, Samantha SUHENDRA
	Certificate & Prize Distribution	Handing out certificates and goodie bags to onshore graduated ISAs, as well as announcing the top 5 ISAs and the winning house.	Haylyn HOO, Rhea FAN, Tisya DOGRA, Zoe MOK, Samantha SUHENDRA
	Event Departure	The ISA Grad is finished and the event is open to public	Haylyn HOO, Rhea FAN, Tisya DOGRA, Zoe MOK, Samantha SUHENDRA
Post Event			
20th October	Certificate Distribution (continue)	The HR department will send out the certificates to all ISAs through email.	Haylyn HOO

5.1.3. Budget

A total of **\$2500** has been allocated for this event, with the breakdown as listed below:

Items	Quantity	Unit Cost (AUD)	Total Cost (AUD)
Graduation Gifts (Includes but not limited to certificates, medals, trophies, notebooks)	30	3	90.00
Games Preparation	1	100	100.00
Dinner	35	59	2,065.00
Misc			245
TOTAL			2,500

6. Conclusion

This concludes our proposal for the ISA Graduation(February & March Intake) Proposal. Please do not hesitate to contact the HR Department should you have any queries.

Prepared by,

Haylyn HOO
Human Resources Director
UMSU International 2026/27



Get Certified Proposal

Central Committee Meeting #5, 6th October

1. Introduction

To improve job readiness and financial wellbeing for international students, the Education Department runs Get Certified, an employability program that prepares students for casual and part-time work. This round includes Responsible Service of Alcohol (RSA), a Barista Masterclass, and First Aid with CPR training.

These certifications are in high demand across hospitality, retail and other casual roles, and are often required for university events. By completing them at a subsidised price, international students will be better prepared to find paid work and to support university events.

2. Objectives

This event aims to:

- ☐ Help international students gain recognised work qualifications for casual and part-time jobs in Victoria.
- ☐ Help international students find work that can ease financial stress while studying.
- ☐ Support a key goal of the UMSU International Education Department: improving employability for international students in Melbourne.
- ☐ Increase the engagement and participation of international students in university events.

3. Event Details

Date	: Monday 12 October to Monday 19 October 2026
Venue	: Barista Masterclass: 16 Lothian Street, North Melbourne VIC 3051 First Aid with CPR: 6 Tripovich Street, Brunswick VIC 3056 RSA: Online
Number of Attendees	: Around 210 participants (around 70 per course)
Coordinator	: Tanya PARASHAR, Zimo ZHAO, Sreyna, Aira GANESH, Mandy LING
Budget	: \$13,500

4. Event Overview

Get Certified will run from Monday 12 to Monday 19 October 2026, with three courses on offer.

1. Responsible Service of Alcohol (RSA)

- ☐ Around 70 students
- ☐ Course is completed online

- ☐ Provider: foodsafety.com.au
- ☐ Course access details to be confirmed with the provider

2. Barista Masterclass

- ☐ Around 70 students across 9 sessions of up to 8 students each
- ☐ Each session is a 5-hour hands-on class
- ☐ Provider: Barista Master
- ☐ Final headcount to be confirmed with the provider by Friday 9 October

3. First Aid with CPR

- ☐ Around 70 students across 5 sessions of 14 students each (room capacity of 15)
- ☐ Each session runs for 2 hours, with online pre-coursework to be completed beforehand
- ☐ Provider: The First Aid Company
- ☐ The provider will email each student directly with their login, pre-coursework and session details

5. Event Timeline

Date	Activity	Description	PIC
Pre-event Preparations			
September 2026	Research and negotiations	Contact course providers and negotiate group pricing	Education Department
Late Sept to early Oct	Making bookings	Confirm providers, session times and target headcounts	Education Department
Early October	Ticketing setup	Provide ticket descriptions and booking confirmation emails; set up three separate TryBooking tickets	Education Department Comms and Design
Early October	Publicity	Promote the event on social media	Comms and Design
TBC	Open registrations	Release TryBooking links for students to book courses	Comms and Design
Fri 9 October	Registrations close	Registrations close at 11:59pm	Comms and Design
Fri 9 October	Coordination with providers	Send final headcounts to all providers and participant details (name, email, session) to The First Aid Company	Education Department
Event Days			
12 to 19 October	Barista Masterclass	Participants complete Barista training in North Melbourne	Education Department

12 to 19 October	First Aid with CPR	Participants complete pre-coursework and attend First Aid training in Brunswick	Education Department
12 to 19 October	RSA	Participants complete RSA training online	Education Department
12 to 19 October	Feedback	Collect feedback from participants after each course	Education Department
Post Event			
Late October	Payments to providers	Obtain invoices and make sure they are paid	Education Department
Late October	Certificates	Make sure participants have received their course certificates	Education Department
Late October	Event report	Prepare the Get Certified event report	Education Department

Pre-event

- ☐ Confirm providers, sessions and headcounts
- ☐ Open registrations through three separate TryBooking tickets, with a booking confirmation email sent to each ticket holder
- ☐ Send participant details (name, individual email and session) to The First Aid Company after registrations close, so students can be enrolled and given access to the pre-coursework
- ☐ Send final headcounts to the Barista and RSA providers

Event Days

- ☐ Supervise the running of in-person courses
- ☐ Collect feedback after each course

Session Schedule

RSA is completed online. In-person sessions for Barista Masterclass and First Aid with CPR are listed below.

Day	Barista Masterclass	First Aid with CPR
Mon 12 October	8:00am to 1:00pm 1:30pm to 6:30pm	Session 1: 9:00am to 11:00am
Tue 13 October	8:00am to 1:00pm 1:30pm to 6:30pm	Session 2: 12:00pm to 2:00pm
Wed 14 October	8:00am to 1:00pm 1:30pm to 6:30pm	Session 3: 9:00am to 11:00am
Thu 15 October	8:00am to 1:00pm 1:30pm to 6:30pm	Session 4: 12:00pm to 2:00pm



Fri 16 October	8:00am to 1:00pm	Session 5: 9:00am to 11:00am
Total	9 sessions, up to 8 students each	5 sessions, 14 students each

Post Event

- ☐ Collect feedback
- ☐ Prepare event report
- ☐ Process payments and invoices to the providers
- ☐ Make sure participants have received their certificates

6. Budget

A total of **\$12,500** has been allocated for this event, with the breakdown as listed below:

Items	Quantity	Unit Cost (AUD)	Total Cost (AUD)
RSA Course	70	\$35	\$2,450
First Aid with CPR Course	70	\$75	\$5,250
Barista Masterclass Course	70	\$129	\$9,030
Ticket for RSA	70	-\$15	-\$1,050
Ticket for First Aid with CPR	70	-\$20	-\$1,400
Ticket for Barista Masterclass	70	-\$25	-\$1,750
Misc			\$1000
TOTAL			\$13,530

7. Conclusion

International students often face challenges when looking for work in Melbourne. Get Certified helps students gain recognised qualifications that make the job search easier, and gives them the skills and confidence to take part in university events that require these certifications. Overall, Get Certified supports international students to build practical skills and to succeed while living and studying in Melbourne.

This concludes the proposal for Get Certified 2026 Semester 2. Please contact the Education Department with any questions.

Prepared by,

Tanya PARASHAR
VP Welfare and Education
UMSU International



UNIVERSITY OF MELBOURNE STUDENT UNION INTERNATIONAL



Care for, Act for, Stand for International Students

Co-Options 2026 September Report

Central Committee Meeting #5 – Tuesday 6th October, 2026

1. Introduction

This report summarises the Co-Options 2026 September, which covers the period of Academic Year 2026-2027. Co-Option is one way for students to join the UMSU International family as a member of the committee. Applicants will be interviewed and selected by the current committee, who will evaluate each applicant based on the relevant skills and experiences that they have.

2. Event Details

Date	: Monday, 7 th September – Tuesday 22 nd September
Venue	: Online
Coordinators	: Rhea FAN
Manpower	: Secretary, Department of Cultural and Social, Welfare, Education, Partnership and Sponsorship, Meida and Marketing
Budget	: \$0

3. Event Timeline

Wk #	Date	Activity	Descriptions	PIC
6	30 th Aug–6 th Aug	Pre-event Preparation	- Preparation for publicity materials (Website, Social Media Posts) - Obtain questions from departments for written application - Create application form	Rhea FAN
7	7 th Aug – 13 th Aug	Application open	- Engage in posting on social media - Open application form	Rhea FAN, Phoebe CHAN
8	16 th Aug – 18 th Aug	Pre-interview Preparation	- Review application - Finalize interview time slots for each department and allocate each applicant to a time slot	Rhea FAN, Respective Department VP and Directors

			3. Email to shortlisted applicants	
8	18 th Aug – 20 th Aug	Interviews	Successful applicants from Written Applications interviewed by the Committee	Respective Department VP and Directors
9	21 st Aug – 23 rd Aug	Final selection	1. Successful applicants were selected by respective Departments 2. Email to successful applicants	Respective Departments, Rhea FAN

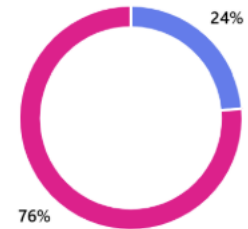
4. Demographics

Gender

4. Gender

[More details](#)

Male	13
Female	42
Non-binary	0
Prefer not to say	0
Other	0

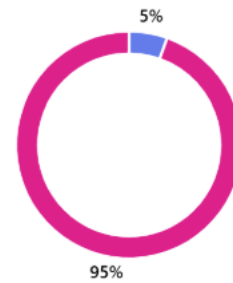


Australia Permanent Residency

8. Australian Permanent Residency

[More details](#)

Yes	3
No	52

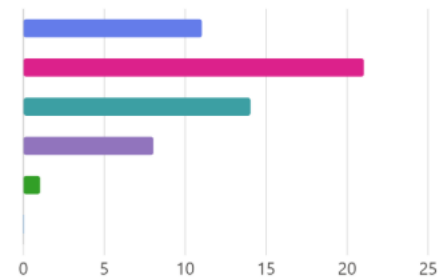


Year and Semester of Applicant

11. Which year and semester of your course are you in?

[More details](#)

Year 1 Semester 1	11
Year 1 Semester 2	21
Year 2 Semester 1	14
Year 2 Semester 2	8
Year 3 Semester 1	1
Year 3 Semester 2	0



Course Title

Bachelor of Commerce	24
Bachelor of Science	9
Bachelor of Arts	9
Master of Management	8

Master of Marketing Communications	3
Master of Information Technology	1
Master of Marketing	1

5. Feedbacks & Suggestions

The September Co-Option was fairly smooth and future Co-options should follow similar flow.

6. Budget

A total budget of \$0 was allocated to this event. And \$0 was used.

7. Conclusion

This concludes the report for the Co-Options 2026 September. Please do not hesitate to contact the General Secretary should you have any queries.

**Prepared by,
Rhea FAN**

General Secretary 2026-2027

UMSU International

**Feast and Fest 2026 Report - Feast**Central Committee Meeting #5– Tuesday, 6th October 2026

1. Introduction

This report summarises the Feast and Fest 2026, which covers the period of 6th May 2026. During this event, C&S, HR and P&S worked alongside to bring the Feast and Fest to life. This event gave students the chance to socialise and make new connections, providing a safe, engaging platform for students to enjoy food and release stress.

2. Event Details

Date	: Wednesday 23rd October 2026 [11am - 2pm]
Venue	: Market Hall
Number of Attendees	: 500 attendees (for “Feast”)
Coordinators	: Mishti MITTAL, Ryan SIU, Jonathan SONG, Paridhi CHHAJED, Jiya PAREEK, Haridutt VYAS KUMAR, Rhea FAN, Haylyn HOO, Zoe MOK, Samantha SUHENDRA, Tisya DOGRA, Saumyaa, Aarush, Vardaan
Manpower	: 12 Committee Members & 36 ISAs
Budget	: \$3300

3. Event Overview**3.1 Feast and Fest**

The Feast and Fest will serve as a publicity event for Committee Members and International Student Ambassadors (ISA) to introduce UMSU International to students at the University of Melbourne by giving out food and popcorn..

4. Event Timeline**4.1 Feast and Fest**

Wk #	Date	Activity	Descriptions	PIC
Pre-event Preparations				
2	8th August 2025	Teamwork	Communicate with CME regarding the event details	Mishti MITTAL, Ryan SIU, Haylyn HOO



3	10th August 2025	Venue Booking	Book AMPHITHEATRE	Mishti MITTAL, Ryan SIU
5	24th August - 29th August 2025	Catering	Contacted Roll'd for catering options	Haylyn HOO, Rhea FAN
5	30th August 2026	Proposal	Creating Proposal and Presenting in CCM	Haylyn HOO

Event Day				
9	23rd September 2026	Meat and Greet	Set up, Cooking/Distributing free food and drinks, Clean up (Written in Event Flow)	Haylyn HOO, Rhea FAN, Zoe MOK, Samantha SUHENDRA, Tisya DOGRA
Post Event				
9-11	24th September	Report	Writing the Report	Haylyn HOO

Event Day

Event Flow for Meat and Greet

Time	Activity/ Details	PIC
9 am - 11 am	Set up/ Collecting Order	Aarush, Vardaan
11 pm -2 pm	Distributing free foods	Haylyn HOO & ISAs
2 pm - 4pm	Clean up	Haylyn HOO, Zoe MOK, Samantha SUHENDRA

5. Reflections

"Feast" part of Feast & Fest

- Dietary options were good, but more meat options could be provided.
- Reusable plates helped us secure 500 portions at a lower cost.
- More manpower would be needed for washing 500 reusable plates.
- Better coordination and organisation between departments is needed during planning.

6 Budget for "Feast"

A total of **\$2800** have been allocated for this event, and the total actual expenditure is **\$2674.00** with the breakdown as listed below:

Items	Total Cost (AUD)
Roll'd order	2500
Casual hire	150
Popcorn kernels & salt	19.50
Miscellaneous	4.50
TOTAL	2674.00

6. Conclusion

This concludes our report for the Feast and Fest Carnival Report 2026. Please do not hesitate to contact the HRdepartment should you have any queries.

Prepared by,
Haylyn HOO
Human Resources Director
UMSU International 2026/27

Feast and Fest 2026 Report - FestCentral Committee Meeting #5– Tuesday, 6th October 2026

1. Introduction

This report summarises Feast and Fest 2026, which took place on 23rd September 2026. During this event, HR, P&S and C&S worked together, along with the Treasurer, to bring Feast and Fest to life. This event gave students the chance to socialise and make new connections, providing a safe, engaging platform for students to enjoy fun games and food, and release stress. The event consisted of free food, mini games, and gifts, providing a range of different activities for students to engage in.

2. Event Details

Date	:	Wednesday, 23rd September 2026 [11am - 3pm (AEST)]
Venue	:	Market Hall
Number of Attendees	:	500 attendees
Coordinators	:	Sai Wing Ryan Siu, Mishti Mittal, Paridhi Chhajed, Jonathan Song, Hari Dutt Vyas, Felicia Roselind Hartanto, Krithika Ganesan, Aashna Nitin Mahipal, Sum Yi (Levina) Wong, Sai Vighnesh, Haylyn Yu Ting Hoo, Zoe Mok, Tisya Anil Dogra, Samantha Suhendra, Aarush Yadav, Vardaan Chanana, Diti (Elina) Malhotra, Saumyaa Sarup
Manpower	:	18 Committee Members (from C&S, HR, P&S and the Treasurer) & 36 ISAs
Budget	:	\$3,300 (\$2,800 from HR & P&S; \$500 from Cultural and Social)

3. Event Overview**3.1 Feast and Fest**

The Feast and Fest will serve as a publicity event for Committee Members and International Student Ambassadors (ISA) to introduce Umsu International to students at the University of Melbourne. Students can enjoy free food, play games, win prizes, and take a break from university with friends, with no registration needed. The food was managed by the HR and P&S departments.

3.2 Mini Carnival (Fest)

The Mini Carnival will help new students familiarise themselves with campus and give current students a chance to enjoy on-campus activities. Run by the Cultural and Social Department as part of Feast and Fest, this fun event will let students socialise, meet new people, play carnival games, and win prizes. Seven games were run on the day: bean bag toss, beer pong, connect 4, guess the landmark, guess the order of the cans, fishing and mini golf.

4. Event Timeline

4.1 Feast and Fest (Food – HR & P&S)

Wk #	Date	Activity	Descriptions	PIC
Pre-event Preparations				
	13th August 2026	Venue Booking	Book Market Hall	Haylyn Yu Ting Hoo
	15th September 2026	Proposal	Creating Proposal and Presenting in CCM	Haylyn Yu Ting Hoo, Zoe Mok, Tisya Anil Dogra, Samantha Suhendra
	17th September 2026	Ordering Food	Place the food order with Roll'd for the free food	Haylyn Yu Ting Hoo, Zoe Mok, Tisya Anil Dogra, Samantha Suhendra, Aarush Yadav, Vardaan Chanana, Diti (Elina) Malhotra
Event Day				
9	23rd September 2026	Feast and Fest	Set up, distributing free food and drinks, clean up (written in Event Flow)	C&S: Sai Wing Ryan Siu, Mishti Mittal, Paridhi Chhajed, Jonathan Song, Hari Dutt Vyas, Felicia Roselind Hartanto, Krithika Ganesan, Aashna Nitin Mahipal, Sum Yi (Levina) Wong, Sai Vighnesh; HR: Haylyn Yu Ting Hoo, Zoe Mok, Tisya Anil Dogra, Samantha Suhendra; P&S: Aarush Yadav, Vardaan Chanana, Diti (Elina) Malhotra;

				Treasurer: Saumyaa Sarup; and 36 ISAs
Post Event				
9-12	24th September - 6th October 2026	Report	Writing the Report	Paridhi Chhajed, Felicia Roselind Hartanto
12	6th October 2026	Present Report in CCM	Presenting the Report	Aashna Nitin Mahipal

4.2 Mini Carnival (Games - C&S)

Wk #	Date	Activity	Descriptions	PIC
Pre-event Preparations				
	15th September 2026	Proposal	Creating Proposal and Presenting in CCM	Haylyn Yu Ting Hoo
	4th September 2026	ISA Sign Ups with HR	Coordinating ISA signups between the HR and C&S Departments	Haylyn Yu Ting Hoo, Zoe Mok, Tisya Anil Dogra, Samantha Suhendra
	16th September 2026	Purchasing Prizes	Purchasing prizes and gifts for the games	Sai Wing Ryan Siu, Mishti Mittal, Paridhi Chhajed, Jonathan Song, Hari Dutt Vyas, Felicia Roselind Hartanto, Krithika Ganesan, Aashna Nitin Mahipal, Sum Yi (Levina) Wong, Sai Vighnesh
	21st September 2026	Briefing	Briefing all ISAs about the event rundown and what their roles are	Sai Wing Ryan Siu, Mishti Mittal, Paridhi Chhajed, Jonathan Song, Hari Dutt Vyas, Felicia Roselind Hartanto, Krithika Ganesan, Aashna Nitin Mahipal, Sum Yi



				(Levina) Wong, Sai Vighnesh
Event Day				
	23rd September 2026	Taking attendance of ISAs	Taking attendance of ISAs	Zoe Mok
Post Event				
	28th September 2026	Send ISA hours to HR	Record and report ISA hours	Haylyn Yu Ting Hoo, Zoe Mok, Tisya Anil Dogra, Samantha Suhendra
	24th September - 6th October 2026	Report	Prepare report and present at next CCM	Paridhi Chhajed, Felicia Roselind Hartanto, Aashna Nitin Mahipal

Event Day

The Market Hall was booked for this event. Both the Feast (food) and the Fest games were held there.

Event Flow for Feast and Fest (Food)

Time	Activity/ Details	PIC
10:00AM - 11:00AM	Set up / Collecting orders	Haylyn Yu Ting Hoo, Zoe Mok, Tisya Anil Dogra, Samantha Suhendra, Aarush Yadav, Vardaan Chanana, Diti (Elina) Malhotra
11:00AM - 3:00PM	Distributing free food & drinks	Haylyn Yu Ting Hoo, Zoe Mok, Tisya Anil Dogra, Samantha Suhendra, Aarush Yadav, Vardaan Chanana, Diti (Elina) Malhotra
3:00PM - 4:00PM	Clean up	Haylyn Yu Ting Hoo, Zoe Mok, Tisya Anil Dogra, Samantha Suhendra, Aarush Yadav, Vardaan Chanana, Diti (Elina) Malhotra

Event Flow for Carnival Games

Time (AEST)	Activity	Details
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10:00AM - 11:00AM	Set Up begins	Tables and games are set up in their respective stations.
11:00AM - 3:00PM	Carnival	Students are able to freely roam, play games, socialise, get prizes and have refreshments.
3:00PM - 4:00PM	Clean Up	Tables and games are packed up and the game stalls are cleaned up.

5. Reflections

Fest

- In 2025 the Mini Carnival had to be moved at short notice because Market Hall could not be booked. This year Market Hall was booked for Feast and Fest, so the food and the games shared one venue.

Reflection on each game

- Seven games were run: Bean Bag Toss, Beer Pong, Connect 4, Guess the Landmark, Guess the Order of the Cans, Fishing and Mini Golf.
- All of the games went really well and were very popular, with huge lines at every game throughout the event.

6. Feedback

No feedback form was circulated for Feast and Fest 2026, so participant-reported results (event recognition, satisfaction and likelihood of returning, which were collected from 230 of 613 participants in 2025) are not available for this report. The observations below come from Committee Members and ISAs on the day.

Attendance

- 500 students attended Feast and Fest 2026.

Informal Feedback from Committee Members and ISAs

Positive feedback

- All seven games went really well and were very popular with students.

Improvements

- Huge lines formed at the games, and the food ran out at around 12pm.

7. **Suggestions**

General Suggestions

- Run a feedback form at future events, as none was collected this year. Place QR codes at the food stations, game stations and exit so that participants who only collect food or only play games can also respond (recommended in the 2025 report as well).
- Record how many students take part in each activity (e.g. each food item and each game), so that attendance can be broken down by activity.

7.1 Fest

Games

- Every game drew huge lines, so consider running more than one station of the most popular games, marking out queue lanes and adding more ISAs per game to shorten waits.

Other suggestions

- Put a system in place to stop students repeating games with new paper cards to earn extra tickets, so prizes stay fair for everyone.
- Plushies are consistently the most popular prize at UMSU International events, so order a greater variety and larger quantities.

8. **Budget**

A total of **\$3,300** has been allocated for this event (\$2,800 for HR & P&S and \$500 for Cultural and Social), and the total actual expenditure for Fest part of this event is \$448 with the breakdown as listed below:

z

8.1 Mini Carnival (Games)

A total of **\$500** has been allocated for this event, and the total actual expenditure is \$448 with the breakdown as listed below:

Items	Allocated Budget (AUD)	Total Actual Cost (AUD)
Carnival Prizes and Gifts	400	418
Game Logistics	100	30



TOTAL	\$500.00	448
Surplus		\$52

9. Conclusion

We would like to thank all the committee members and the 36 ISAs who helped out in the event. Feast and Fest welcomed 500 students, and we thank the HR, P&S and C&S departments and the Treasurer for working together to make it happen.

This concludes our report for Feast and Fest 2026. Please do not hesitate to contact the HR, P&S and C&S Departments should you have any queries.

**Prepared by,
Paridhi Chhajed & Felicia Roselind Hartanto
Cultural and Social Department 2026/27,
UMSU International**

Mental Health Week Report

Central Committee Meeting #5 – Friday, 6th of October, 2026

1. Introduction

This report summarises the Mental Health week Semester 2 2026, which covers the period of September 22nd. The Mental health week program/ Pilates and Matcha is designed to support students' wellbeing by creating a calm, welcoming, and engaging space for social interaction. The specific activities we chosen aim to create opportunities for students to relax physically and express themselves creatively. As many students experience homesickness and loneliness etc. This event seeks to address those problems by fostering a sense of belonging within the university community.

2. Event Details

Date : Tuesday, 22nd September 2027 1 – 3 pm AEST

Venue : relax physically and express themselves creatively.

Number of Attendees : 33

Coordinators : Tanya Parashar, Clementine Li, Eric Lee, Parth

Chandrani Manpower : All the coordinators

Budget : \$900

3. Event Overview

Mental Health Week will be a two-event initiative during Week 8, featuring engaging and wellbeing-focused activities. The program will include three Mat Pilates session, each offering a different but equally valuable approach to stress relief and connection.

4. Event Timeline

Wk #	Date	Activity	Descriptions	PIC
Pre-event Preparations				
3		Planning and creating proposal	Writing proposal	Parth Chandrani

3		Request MnM for design	• Poster design	Parth
4-6		Planning for Mat Pilates	• Contact instructor • Book Venue • Order Food or/and Beverages • Organise Ticketing	Clementine, Tanya
4-6		Planning for Matcha Distribution	• Book Venue • Purchase necessary supplies • Order Food or/and Beverages • Organise Ticketing	Clementine, Tanya
7		Open ticketing	• Open registrations for events	Tanya
6		Feedback forms	• Create feedback forms for the different events throughout the week	Tanya
Event Day				
8		Host events	• Prepare for events • Run events	All
Post Event				
8		Feedback	• Collect feedback from participants after each event • Internal meetings to discuss about the performance and how can it be improved	All

9		Report	Write a report	Eric
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Event Flow

Time	Activity	Details	PIC
12:30 pm	Pre event preparation	Prepared event with studio owner and members from matcha lovers' club	Eric, Clementine
1pm	Pilates	1 st session, sign ins,	Eric
1:30pm	Matcha	Get feedback	Parth
2pm	Pilates	2 nd session	Eric
2:30pm	Matcha	Get feedback	Parth
3pm	Pilates	3 rd session	Eric
3:30pm	Matcha	Get feedback	Parth
4pm	Event wrap-up	Group photo and clean up	Tanya, Clementine

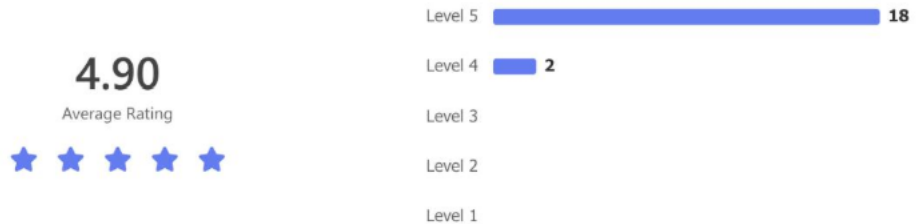
5. Reflections

Attendance

- Of the 33 expected attendees, 23 showed up in the final report, with 4 people notifying their absence, with the remaining 6 doing a no show.

6. Feedback (20 responses)

8. How likely would you be to attend a similar event in the future? (1= very unlikely, 5= very likely)

[More details](#)


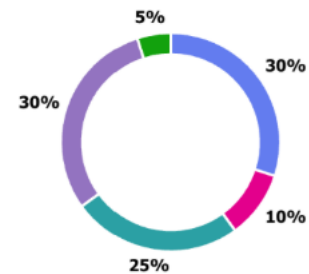
7. How would you rate your overall enjoyment with this event (1= did not enjoy, 5= really enjoyed)

[More details](#)


3. Year of Study

[More details](#)

● First Year	6
● Second Year	2
● Third Year	5
● Postgraduate	6
● Other	1



7. Suggestions

Participation

- Make sure to send feedback form link earlier in the week and also present QR code post event to make sure enough responses are filled.
- Make sure to find a venue/ studio with big enough open space for beverage/food, as this venue was noticeably small, with the kitchen being further away from immediate area required for matcha preparation and servings.

8. Budget

A total of **\$900** have been allocated for this event, and the total actual expenditure for this event is **\$900** with the breakdown as listed below:

Items	Quantity	Unit Cost (AUD)	Total Cost (AUD)
Mat Pilates			
Pilates Instructor	1	\$50/hour	\$600
Drinks (Matcha)	50	\$7.5	\$300
TOTAL			\$900

9. Conclusion

This concludes our report for the Mental Health week 2026 Semester 2. Please do not hesitate to contact the Welfare Department should you have any queries.

Prepared by,

Tanya Parashar, Clementine Li, Eric Lee, Parth Chandrani
Welfare Department 2026/27
UMSU International

PR/VISA Workshop ReportCentral Committee Meeting #5 – Tuesday 6th October 2026

1. Introduction

This report summarizes the PR Visa Workshop 2026 Semester 2, which covers the period on Wednesday, 9th September, from 4-6.15 pm. Many international students lack the accessibility to attain relevant information regarding pathways to obtain a PR and/ or various forms of Visa in Australia. Additionally, the recent implementation of new migration policies has resulted in changes within the application process. To tackle these issues, we plan to hold a PR/Visa Workshop to give international students the opportunity to clarify pathways and processes, as well as to update and explain the new policies in applying for a PR/Visa.

2. Event Details

Date : Wednesday , 9th September 2026 ,(4:00 pm – 6:15 pm, Melbourne time)

Venue : PAR-379-B1-B103-Lecture Theatre 1 (143)

Number of Attendees : 110

Coordinators : Tanya PARASHAR, Raiesa KHUTEL, Kaavya KALRA

Manpower : 3 Committee Members & 5 ISAs (including coordinators which consists of 2 Committee Members)

Budget : \$500

3. Event Overview

The PR/Visa Workshop will consist of two parts – an information session and a Q&A session. In the information session, the speaker will explain the Australian migration policy and offer advice for international students on obtaining Permanent Residency or working visas. There will be a short workshop afterwards about student rights and navigating relevant complications of the VISA process (eg: health issues, application for extension). After the information session, we will hold a Q&A session to create the chance for international students to ask questions for the speaker to answer.

The objective of this workshop is to help both undergraduate and graduate students. The target audience range will be 80 to 100, with a ticket registration limit of 150. Students who are interested in this workshop will need to register through a *try booking* link.. Students who signed up will get the booking confirmation and will be emailed prior to the workshop.

4. Event Timeline

Wk #	Date	Activity	Descriptions	PIC
Pre-event Preparations				
	Aug 13 2026	Open Teamwork	Contact CME	Kaavya
	Aug 13 2026	Contact M&M	Contact M&M to help out with publicity	Raiesa
	Aug 2 2026	Contact the speaker	Email speaker from an agency regarding their availability	Raiesa
	Aug 21 2026	Get the Speaker Contract	Contact CME regarding speaker contract	Tanya
	Aug 19 2026	Ticket Registration	Organize ticket registration with CME	Kaavya
	Aug 21 2026	Request ISAs	Request ISAs with HR	Raiesa
	Aug 30 2026	Create feedback form	Create feedback form questionnaire	Raiesa
	Sep 3 2026	Print Feedback form	Print QR code, add QR code to slides	Tanya
Event Day				
	Sep 9 2026	PR/VISA Workshop	Brief ISAs on the day and supervise running of event	Tanya, Raiesa & Kaavya

Post Event				
	Sep 9 2026	Feedback form	Ask attendees to fill it out	ISAs
	Sep 18 2026	Complete report	Post event report	Kaavya

Pre-event

- Sort out payment with the speaker (how much he expects and decide how much we should pay the speaker).

Event Day

Event Flow

Time	Activity	Details	PIC
3:15pm – 3:45pm	IT preparation + ISA Brief	Prepare speakers and any necessary IT on the day, brief ISAs about their duties	
4:00pm - 4:10pm	Introduction	Introduce the speaker, UMSU International and the event	
4:15pm – 4:45pm	Information session part 1: Student Visa Extension	How to apply and requirements for extending student visa	
4:45pm – 4:55pm	Q&A session (15 mins)		
4:55pm – 5:20pm	Information session part 2: PR	About obtaining Permanent Residency	
5:20pm – 5:50pm	Information session part 3: VISA	About obtaining to graduate or working VISA	
5:50pm – 6pm	Q&A session (10 mins)		
6:00pm – 6:15pm	Wrap up	Ask attendees to fill in feedback form	

		Attendees can stay for a bit to talk to the speaker for questions related to personal cases	
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Post Event

- ✎ Compile responses from feedback form and create an event report

5. Reflections

Attendance

- 11 students

6. Feedback

- While the turnout rate was low, only 80% of the participants reported an extent of satisfaction with the event with a 90% recommendation rate.
- Many participants reported dissatisfaction with the speaker.
- Participants are from diverse faculties and years, but a majority comes from first year in Commerce.
- Improvements possible: a change of speaker, more practical tips for visa/pr applications, prolonged interactive Q&A sessions.

PR/VISA WORKSHOP FEEDBACK FORM

11 reply 07:09 Average completion time Activity state

1. What year of study are you in?

● First	6
● Second	2
● Third	1
● Fourth or more	2



2. What course are you studying?

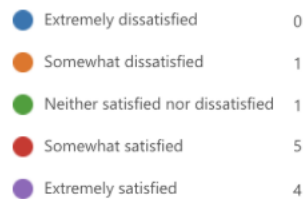


3. What faculty are you part of?

11
reply

Latest reply
"Business and Economics"
"Commerce"
"business and economics"

4. Overall, how satisfied were you with the event?



5. What would you want us to keep for the next year?

11
reply

Latest reply
"The pizza"
"_"
"everything"

6. What would you want us to stop for the next year?

11
reply

Latest reply
"current speaker"
"_"
"everything"

7. What would you want us to start for the next year?

11
reply

Latest reply
"Maybe a more professional speaker"
"_"
"nothing!!"

8. Would you recommend this event to others?



9. Any other feedback you want to provide?

4
reply

Latest reply
"N/A"

7. Suggestions

Participation

- Aim for 40 attendees
- Ensure email reminders are sent out on the day before event to boost turnout rate
- Actively promote the event on social media platforms
- Speaker should be more engaging and offer more practical tips to students on how to apply for visas and pr.

8. Budget

A total of **\$500** have been allocated for this event, with the breakdown as listed below:

Items	Quantity	Unit Cost (AUD)	Total Cost (AUD)
Payment for speaker	1	100	100.00
Food	TBC	400	400
TOTAL			500

9. Conclusion

This concludes our report for the PP/VISA workshop proposal 2026. Please do not hesitate to contact the Education Department should you have any queries.

Prepared by,

Zimo Zhao
Education Department 2026/27
UMSU International

Personal Finance Report

Central Committee Meeting #5 – Tuesday, 6th October 2026

1. Introduction

This report summarizes the Personal Finance Workshop 2026 Semester 1, which covers the period on Friday, 31st August, from 4-6 pm. For many international students, a common struggle often causing worry and stress has to do with the management of their finances. Hence, this financial workshop will equip and aim towards improving the financial literacy of international students, focusing on personal finance management methods and investment. We hope to invite a professional in the field to give international students some advice on how to manage their personal finances

2. Event Details

Date : Friday, 31st August 2026 [4:00pm – 6:00pm]

Venue : PAR-148A-L4-453-Flexible Learning Space (60)

Number of Attendees : Limit to 65

Coordinators : Tanya PARASHAR, Raiesa KHUTEL, Kaavya KALRA

Manpower : 3 Committee Members & 5 ISAs (including coordinators which consists of 3 Committee Members and 5 ISAs)

Budget : \$500

3. Event Overview

This workshop is open to all students who wish to improve their financial literacy. Event registration will be available a week prior to the workshop through trybooking.com. (link will be done by CME) This event will address topics such as finance management, TFN, Savings, Debt Management, Superannuation and investments.

4. Event Timeline

Wk	Date	Activity	Descriptions	PIC
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#				
Pre-event Preparations				
4	13 th August	Booking Venue	Book Theater	Kaavya
4	6 th August	Contact speaker	Open Team Work and contact speaker	Kaavya, Raeisa
4	13 th August	Promotional design (IG post, etc)	Contact MnM to begin working on Design	Raiesha
5	13 th August	ISA request	Contact HR and fill in ISA request sheet	Raiesha
5	13 th August	Confirmation on food	Contact Treasurer to make food request (TBD)	Tanya
5	18 th August	Present proposal @CCM	Finish proposal and send proposal to Secretary by 15 th	Kaavya, Tanya
Event Day				
7	31 st August	Personal Finance Workshop	Brief ISAs on the day and supervise running of event	All Coordinators
Post Event				
7	31 st August	Feedback form	Ask attendees to fill it out	ISAs
7	8 th September	Complete report	Submit by 8 th and present in CCM	TBD

Pre-event

- Submit ISA request to HR
- Request designs and promotion from MnM
- Schedule and communicate with speakers

Event Day

Event Flow

Time	Activity	Details	PIC
3:00pm – 3:30pm	briefing to ISAs	Meet in lounge	OB

3:30pm – 4:00pm	Set up	Mic, Audio, Screen, Connection, Lights	Speaker
3:45pm – 4:10pm	Registration & check in		OB & ISA
4:00pm-4:10	Introduction		OB
4:15pm – 5:00pm	Session 1	Finance Management, Investment	Speaker
5pm - 5:15pm	Q&A		Speaker

Post Event

- At the completion of the event, participants will be asked to fill out the feedback form.

5. Reflections

Attendance

- 20 students

6. Feedback

- Despite low turnout rate, we received full satisfaction and 100% recommendation rate from all the participants
- Participants: diverse faculties, 50% in their 1st year
- Improvements: more practical beginner's tips for investments, online session (zoom)

PERSONAL FINANCE WORKSHOP 2026

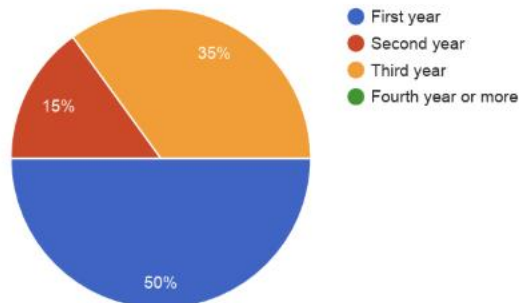
20 responses

[Publish analytics](#)

Which year are you in?

 [Copy chart](#)

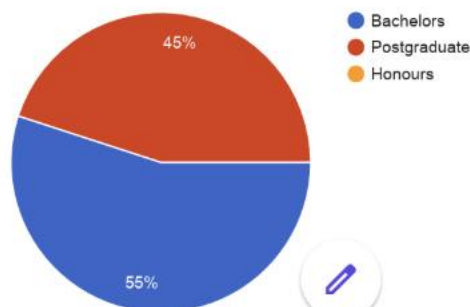
20 responses



What course are you doing?

 [Copy chart](#)

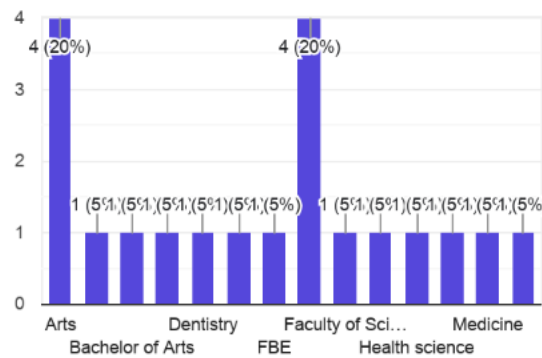
20 responses



Which faculty are you in?

 [Copy chart](#)

20 responses

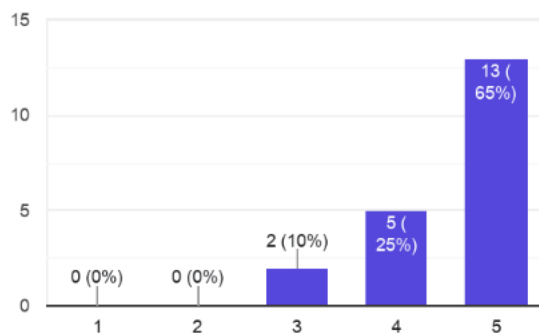


How satisfied were you with the overall event?

 [Copy chart](#)

(1 = Very dissatisfied, 5 = Very satisfied)

20 responses



What would you want us to KEEP for next year?

20 responses

-

Everything

Oliver, activities

The workshop content was very useful

Everythin

everything

What investments to start with

everything

Content and presentation style

The tutors great! Sweet and I liked the interactive components

investing and easy ways to do so.

Tax

More interactive practical scenarios

All is good

The activities, zoom meeting option

1

Yes

The activities are amazing.

What would you want us to STOP for next year?

20 responses

Nothing

Nothing

-

none

Nil

n/a

Unsure

N/A

everything was good

1

Technical issues or time delay

What would you want us to START for next year?

20 responses

-

Don't know

Maybe more on fair work and employee welfare

Potentially a bit more on how to actually start investing what am I supposed to be looking at in investment markets apart from if the company is good for example how to buy a fund or how to monitor it especially for micro funding how often and how to know when to opt or remove stock or sth idk.

none

One on one investing sessions

None

maybe more practical advice and guide on how to do tax claim, investment planning..

Maybe more networking with other students

Maybe going through a budgeting app/spreadsheet

maybe encourage us to start an account in an investment app or something

By home installment

More workshops

1

More financial real time activities

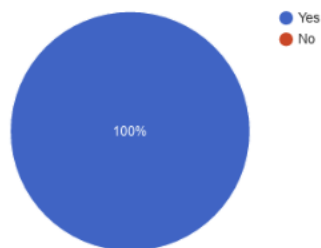
More activities, ice-breakers

More food that's not domino's

Would you recommend this event to others?

 Copy chart

20 responses



7. Suggestions

Participation

- Aim for 50 attendees
- Ensure emails reminder are sent out before event to boost participation rate
- Actively promote the event on social media
- Speaker should offer more practical tips and step-by-step guide on how to start investing

8. Budget

A total of **\$500** have been allocated for this event, and the total actual expenditure for this event is **\$400** with the breakdown as listed below:

Items	Quantity	Unit Cost (AUD)	Total Cost (AUD)
Speakers	1	100	\$100.00
Food	TBC	400	\$400.00
TOTAL			\$500.00

9. Conclusion

This concludes our report for the Personal Finance Workshop 2026. Please do not hesitate to contact the Education Department should you have any queries.

Prepared by,

Sreyna PRAK
Education Department 2026/27
UMSU International



6. Other Business

- ISA/OB Bonding cancelled
- By-election polling Wednesday and Thursday

7. Next Meeting

CCM #6

Date : Tuesday, 20th October, 2026 (18:00)

Venue : PAR-148A-L1-156-Lectorial Room I (62)