



Motion Order

Emergency Central Committee Meeting #2 – Tuesday, 10th February 2026

MOTION ORDER

Move that **Standing Orders** be adopted for **eCCM #2** at **1:05PM**

All for the motion

Anyone against

Any abstentions

Motion CARRIED/REJECTED

All the time, every time.

Mover : Shreeyukta ADHIKARI

Secunder : Dhruv RANA

Motion Carried.

Acknowledgment of Indigenous Owners

“I would like to acknowledge the Traditional Owners of the land on which the University of Melbourne is located, the Wurundjeri and Boon Wurrung people of the Kulin Nations and give my respect to the elders past and present. I would like to extend that respect to other Indigenous Australians present”

Official Welcome



Attendance and apologies

- Attendance – 17 members

Late with Apologies

EXCO:

Directors:

Officers:

Leaving Early with Apologies

EXCO:

Directors: Suhas AGRAWAL

Officers:

Absent with Apologies

EXCO:

Directors: Shamsul Arham AKHAND

Officers: Aliya HAFIZ, Eunice NG, Sheela LIM, Elaine YE, Zoe SHANTA, Neeya Ann SIBU, Johnathan SONG, Nhi NGO, Edeline FIDELIA

Late with No Apologies

EXCO:

Directors:

Officers:

Leaving Early with No Apologies

EXCO:

Directors:

Officers:

Absent with No Apologies

EXCO:

Directors: Arianna KUGENDRAN

Officers: Nivetha SANKARASUBRAMANIAN, Sirong LIU, Corlynn TNG QI, Jane CHEN, Allison GOH AI JIN, Charlene TAN XING LI

Move that the **Agenda for eCCM #2** be adopted at **1:06PM**

Mover : Kirsten ABUSTAN



Secunder : Bhavya MIDDHA

Motion Carried.

Move that the **minutes of eCCM #1 be accepted and confirmed as a true and accurate record.**

Mover : Tejna Saravana KUMAR

Secunder : Pheobe CHAN

Motion Carried.

Move that the **ISA Recruitment March 2026 Intake Proposal** be accepted.

Mover : Shreeyukta ADHIKARI

Secunder : Keyur GOHEL

Motion Carried.

Move that the **Food Adventure Proposal** be accepted.

Mover : Shreeyukta ADHIKARI

Secunder : Pavitra RAVI

Motion Carried.

Move that the **Heads of Clubs Proposal** be accepted.

Mover : Pavitra RAVI

Secunder : Raunak RAGHAVAN

Motion Carried.

Move that the **International Movie Week Proposal** be accepted.

Mover : Bhavya MIDDHA

Secunder : Whitney YEUNG

Motion Carried.



Move that the **UMSU International Brekkie Proposal** be accepted.

Mover : Kirsten ABUSTAN

Seconded : Audrey ZHU

Motion Carried.

Move that the **President's Report #2** be accepted.

Mover : Pheobe CHAN

Seconded : Redd Danielle SY

Motion Carried.

Now let's move on to other businesses, are there any topics anybody wants to be addressed.

Other Business

- Lounge clean up
- Summerfest

Move that **Standing Orders** be suspended at **1:31PM**

Mover : Dhruv RANA

Seconded : Kirsten ABUSTAN

Motion Carried.

Move that **eCCM #2** be adjourned at **1:32PM**

Mover : Dhruv RANA

Seconded : Tejna Saravana KUMAR

Motion Carried.

Additional Notes

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Prepared by,



UNIVERSITY OF MELBOURNE STUDENT UNION INTERNATIONAL

 **UMSUINTL** *Care for, Act for, Stand for International Students*

Redd Danielle Sy
General Secretary 2025/26
UMSU International

Agenda

Emergency Central Committee Meeting #2 – Tuesday, 10th February 2026

Time : 1:00

Venue : online

1. Procedural Matters

- 1.1. Acknowledgement of Indigenous Owners
- 1.2. Official Welcome
- 1.3. Attendance
- 1.4. Apologies
- 1.5. Adoption of Agenda

2. Matters Arising from Previous Minutes

3. Confirmation of Previous Minutes

- 3.1.** eCCM #1

4. Proposals

- 4.1. ISA Recruitment March 2026 Intake Proposal
- 4.2. Food Adventure Proposal
- 4.3. Heads of Clubs Proposal
- 4.4. International Movie Week Proposal
- 4.5. UMSU International Brekkie Proposal

5. Reports

- 5.1. President's Report #2

6. Other Business

- 6.1. Lounge Cleanup
- 6.2. Summerfest



7. Next Meeting



Unconfirmed Minutes

Emergency Central Committee Meeting #1 – Tuesday, 23rd December 2025

Time : 18:00

Venue : online

1. Procedural Matters

1.1. Acknowledgement of Indigenous Owners

“I would like to acknowledge the Traditional Owners of the land on which the University of Melbourne is located, the Wurundjeri and Boon Wurrung people of the Kulin Nations and give my respect to the elders past and present. I would like to extend that respect to other Indigenous Australians present”

1.2. Official Welcome

1.3. Attendance and apologies

- Attendance – 26 members

Late with Apologies

EXCO:

Directors:

Officers:

Leaving Early with Apologies

EXCO:

Directors:

Officers:

Absent with Apologies

EXCO: Shreeyukta ADHIKARI

Directors: Arianna KUGENDRAN, Suhas AGRAWAL, Shamsul Arham AKHAND

Officers: Corlynn TNG QI, Elaine YE, Johnathan SONG

Late with No Apologies

EXCO:

Directors:



Officers:

Leaving Early with No Apologies

EXCO:

Directors:

Officers:

Absent with No Apologies

EXCO:

Directors:

Officers:

Leaving Early with No Apologies

EXCO:

Directors:

Officers:

Absent with No Apologies

EXCO:

Directors:

Officers:

Motion 1

Move that **Standing Orders** be adopted for **eCCM #1** at **6:06PM**

All for the motion

Anyone against

Any abstentions

Motion CARRIED/REJECTED

All the time, every time.

Mover : Tejna

Secunder : Amanda

Motion Carried.

1.5. Adoption of Agenda

Motion 2

Move that the **Agenda for eCCM #1** be adopted at **6:08PM**

Mover : Jane CHEN

Seconded : Nivetha SANKARASUBRAMANIAN

Motion Carried.

CARRIED without contention.

2. Matters Arising from Previous Minutes

3. Confirmation of Previous Minutes

Motion 3

Move that the **minutes of CCM #6 be accepted and confirmed as a true and accurate record.**

Mover : Nivetha SANKARASUBRAMANIAN

Seconded : Raunak RAGHAVAN

Motion Carried.

Motion 4

Move that the **ISA Recruitment February 2026 Intake Proposal** be accepted.

Mover : Dhruv RANA

Seconded : Pheobe CHAN

Motion Carried.

Motion 5

Move that the **Night Market 2026 Proposal** be accepted.

Mover : Dhruv RANA

Seconded : Kirsten ABUSTAN

Motion Carried.

Motion 6

Move that the **ISA and ISA / OB Bonding 2025 Report** be accepted.

Mover : Dhruv RANA

Secunder : Nivetha SANKARASUBRAMANIAN

Motion Carried.

Motion 7

Move that the **Exam Pack Giveaway 2025 Report** be accepted.

Mover : Dhruv RANA

Secunder : Tejna Saravana Kumar

Motion Carried.

Motion 8

Move that the **PR / VISA Workshop Report** be accepted.

Mover : Pheobe CHAN

Secunder : Amanda LI

Motion Carried.

4. Other matters

Motion 9

Move that **Standing Orders** be suspended at **6:36PM**

Mover : Jane CHEN

Secunder : Keyur GOHEL

Motion Carried.



Motion 10

Move that **eCCM #1** be adjourned at **6:36PM**

Mover : Dhruv RANA

Secunder : Amanda LI

Motion Carried.

Prepared by,

Redd Danielle Sy
General Secretary 2025/26
UMSU International

ISA Recruitment March 2026 Intake Proposal

Central Committee Meeting – Thursday 18th November 2026

1. Introduction

The ISA Recruitment 2026 will be divided into two parts: February Intake and March Intake (further explained in a separate proposal). The February Intake mainly functions to recruit ISAs for the upcoming events before the start of the upcoming semester (E.g. Summerfest). Meanwhile, the ISAs from March Intake will focus on supporting any events going to be conducted after the start of Semester 1, 2026.

2. Objectives

This event aims to:

- Start recruiting and selecting the new batch of ISAs for Semester 1, 2026.
- Recruit around 40 ISAs out of 150 applications for the March Intake.

3. Event Details

Date	: Monday, 9th March 2026 - Thursday, 2nd April 2026
Venue	: Online
Coordinators	: Redd DANIELLE SY, Suhas AGRAWAL, Aliya HAFIZ, Kirsten ABUSTAN, Sheela LIM JIA NI
Manpower	: 10 Committee Members (including coordinators which consists of 5 Committee Members)
Budget	: \$0

4. Event Overview

We are now aiming to start our March Intake ISA Recruitment, the process which consists of the ISA application, interview and selection. The coordinators will consist of the Human Resources (HR) department members.

5. Event Timeline

We aim to have the application start on 9th March. Interviews will be conducted from 27th March to 29th March. Big Day Out (induction) will be hosted on 2nd April.

Date (might change depending on committee members' availability)	Activity	Descriptions	PIC
Pre-event Preparations			
21/2/2026 - 8/3/2026	Contact M&M and Start Teamwork	Contact CME and Start Teamwork for ISA Recruitment Promotion Posters	Suhas AGRAWAL
	Application & Interview Preparations	Make Application Form, Interview Questions/ Slides	Redd DANIELLE SY, Suhas AGRAWAL, Aliya HAFIZ, Kirsten ABUSTAN, Sheela LIM JIA NI
Event Day			
9/3/2026 - 18/3/2026	Open ISA Application	Application will be opened to all University of Melbourne's students	Redd DANIELLE SY, Suhas AGRAWAL, Aliya HAFIZ, Kirsten ABUSTAN, Sheela LIM JIA NI
10/3/2026 - 18/3/2026	First round selection	First round selection includes filtering, interview slot allocation (for both ISAs and Committee Members), send out interview emails	Redd DANIELLE SY, Suhas AGRAWAL, Aliya HAFIZ, Kirsten ABUSTAN,

			Sheela LIM JIA NI
27/3/2026 - 29/3/2026	Interviews & Selection	Conduct ISA interviews & Selecting ISAs	Redd DANIELLE SY, Suhas AGRAWAL, Aliya HAFIZ, Kirsten ABUSTAN, Sheela LIM JIA NI
Post Event			
30/3/2026	Send Emails	Send out acceptance and rejection emails for candidates	Suhas AGRAWAL
2/4/2026	Big Day Out	A welcoming and induction event for ISAs	Redd DANIELLE SY, Suhas AGRAWAL, Aliya HAFIZ, Kirsten ABUSTAN, Sheela LIM JIA NI

6. Conclusion

This concludes our proposal for the ISA Recruitment March 2026 Intake Proposal. Please do not hesitate to contact the Human Resources Department should you have any queries.

Prepared by,

Suhas AGRAWAL
Human Resources Director 2025/26
UMSU International



Food Adventure Proposal

ECentral Committee Meeting – Tuesday, 10th February 2026

1. Introduction

Food Adventure is an opportunity for students to befriend and familiarize Melbourne with its food culture. Students will get to try on delicacies of diverse cuisines from several restaurants. Students will be split into groups and led to discover

2. Objectives

This event aims to:

- Provide the opportunity for freshmen to gather and socialize
- Allow students to experience the diverse food culture in Melbourne
- Promote UMSU International by providing participants with information about us throughout the event

3. Event Details

Date : 7th March 2026

Venue : In person, South Lawn

Number of Attendees : 150

Coordinators : Shreeyukta ADHIKARI, Shamsul Arham AKHAND, Tejna SaravanaKUMAR, Jonathan SONG, Neeya SIBU, Lisha ZHU, Raunak RAGHAVAN

Manpower : 9 OBs & 18 ISAs (including coordinators which consists of 3 Committee Members)

Budget : \$5000

4. Event Overview

The students will be divided into 9 groups where each group will visit 3 restaurants at either Smiths Street Precinct, Collingwood or Fitzroy.

Potential List of Restaurants: **(Subject to Change)**

Smiths Street Precinct	Collingwood (Vegan)	Fitzroy
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TBD	Amie Bakery Cambridge	TBD
TBD	Smith and Daughter's	TBD
TBD	Aunty Peg's	TBD

5. Event Timeline

Wk#	Date	Activity	Descriptions	PIC
Pre-event Preparations				
0	28/1/2026	Initial planning	First meeting to delegate works	ShreeyuktaADHIKARI, Shamsul Arham AKHAND, TejnaSaravanaKUMAR, Jonathan SONG, Neeya SIBU, Lisha ZHU, Raunak RAGHAVAN
0	30/1/2026	Proposal	Start writing the proposal	ShreeyuktaADHIKARI
0	31/1/2026	Teamwork Setup	Setting up the team project with UMSU staff members	ShreeyuktaADHIKARI
0	7/2/2026	Finalise restaurant list	Finding a list of potential restaurants along each of the routes.	Shamsul Arham AKHAND, TejnaSaravanaKUMAR, Jonathan SONG, Neeya SIBU, Lisha ZHU, Raunak RAGHAVAN
0	8/02/2026	Contact MnM for Promotion materials	Coordinating the design of the posts/poster	Shamsul Arham AKHAND, TejnaSaravanaKUMAR, Jonathan SONG, Neeya SIBU, Lisha ZHU, Raunak RAGHAVAN

0	17/2/2026	Contact restaurants	Initiating contact with the restaurants that made it through a finalized version of the list and gather the necessary information/documents	Shamsul Arham AKHAND, TejnaSaravanaKUMAR, Jonathan SONG, Neeya SIBU, Lisha ZHU, Raunak RAGHAVAN
0	18/02/2026	Pre-order menu	Selecting a menu ahead of time	Shamsul Arham AKHAND, TejnaSaravanaKUMAR, Jonathan SONG, Neeya SIBU, Lisha ZHU, Raunak RAGHAVAN
0	19/2/2026	Request invoice from restaurants	Asking the restaurants for invoices well in advanced after selecting the menu to be processed	Shamsul Arham AKHAND, TejnaSaravanaKUMAR, Jonathan SONG, Neeya SIBU, Lisha ZHU, Raunak RAGHAVAN
0	21/2/2026	Creating Sign Up Sheets	Creating signup sheet that will include attendees dietary requirements,	ShamsulArham AKHAND
1	23/2/2026	Coordinate with HR for ISA signups	Coordinating with HR department to set up ISA volunteer document	ShreeyuktaADHIKARI
1	26/2/2026	Marketing + Ticketing	Coordinate with M&C to post the event on social media and registrations will open through the ticketing system	TejnaSaravanaKUMAR, Jonathan SONG, Neeya SIBU, Lisha ZHU, Raunak RAGHAVAN
1	28/2/2026	Create travel booklets + briefing documents	Writing up three travel booklets (for each route) for the participants and preparing the documents for the briefing (putting in PDF format for group chats in each route) Info will include: Contacts for PIC	Shamsul Arham AKHAND, TejnaSaravanaKUMAR, Jonathan SONG, Neeya SIBU, Lisha ZHU, Raunak RAGHAVAN
2	1/3/2026	OB + ISA group allocation	Allocating the OB & ISA volunteers to each of the groups	Shamsul Arham AKHAND, TejnaSaravanaKUMAR,

				Jonathan SONG, Neeya SIBU, Lisha ZHU, Raunak RAGHAVAN
2	1/3/2026	Buying items for event	Any necessary materials such as wristbands or emergency equipment such as Epi pens	ShreeyuktaADHIKARI
2	1/3/2026	Create feedback form	Setting up the feedback form that will be sent out at the end of the event	Neeya SIBU
2	2/3/2026	Emailing participants to confirm attendance	Sending out emails to all the people who signed up via the TryBooking and confirming their attendance	Neeya SIBU
2	5/3/2026	Allocate participants into groups	Allocating the final list of participants into groups	ShreeyuktaADHIKARI
3	6/3/2026	Brief OBs and ISAs	Brief both the ISAs and OBs on how the event on the day itself will flow, which restaurants they will go to and talk about their roles.	ShreeyuktaADHIKARI
Event Day				
3	7/3/2026	Set up check in table	Setting up at south lawn	Shamsul Arham AKHAND, TejnaSaravanaKUMAR, Jonathan SONG, Neeya SIBU, Lisha ZHU, Raunak RAGHAVAN
3	7/3/2026	Briefing	Final brief for OBs and ISAs	Shamsul Arham AKHAND, TejnaSaravanaKUMAR, Jonathan SONG, Neeya SIBU, Lisha ZHU, Raunak RAGHAVAN
3	7/3/2026	Event	The event will take place from 11:00 AM - 3:30 PM	Coordinators, OBs, ISAs
Post Event				

4	7/3/2026	Feedback survey	Travel buddies will tell their groups to fill out a quick feedback survey once the event ends.	OBs & ISAs
4	7/3/2026	Report	Writing up the report	Lisha ZHU

Pre-event

- Research and select 3 restaurants per route (Smiths Street Precinct, Collingwood or Fitzroy).
- Contact each of the restaurants and decide on a menu. Then, retrieve the restaurant's COVID-19 safe plan and insurance policy.
- Coordinate the design of marketing material with UMSU Design Department and ticketing system with C&E.
- The ticketing system will have each attendee paying \$10 to participate in the event
- Work with the HR department to get 18 ISAs to help guide the groups.
- Before the event day, event coordinators will brief the OBs and ISAs about their duties.

Event Day

- OBs and ISAs are to meet at the meeting point by 11 am to undergo the final briefing. OBs should take attendance of the ISAs.
- Participants are to gather at the meeting point starting from 11:20 AM. Event coordinators will brief participants. ISAs are to take attendance of their group members.
- By 11:40 AM, all groups should be on their way to their respective restaurants assigned.

Event Flow

Time	Activity	Details	PIC
11:00 am - 11:10 am	Setting up check in table	Event coordinators will set up the check in table at South Lawn	Shamshul Arham ARKHAND, TejnaSaravana KUMAR, Jonathan SONG, Bhavya MIDDHA, Neeya SIBU
11:10 am - 11:20 am	Briefing OBs and ISAs	Final briefing for OBs and ISAs. Reminding them that they can leave once their group is complete.	Shamshul Arham ARKHAND, TejnaSaravana KUMAR, Jonathan SONG, Bhavya MIDDHA, Neeya SIBU
11:20 am - 11:40 am	Taking attendance	Taking attendance of all the participants and allocating them into their groups.	Shamshul Arham ARKHAND, TejnaSaravana KUMAR,

			Jonathan SONG, Bhavya MIDDHA, Neeya SIBU
11:40 am – 12:00pm	Head to Routes	In groups of 10, participants are to separate and head into their own routes. Each coordinator and 1 OB will head to their allocated route to supervise.	ISAs and OBs
12 pm – 12:45pm	First Restaurant	Group should arrive by 11:45 at their designated first restaurant. Timekeeper must remind all participants 5 minutes before they have to head out to the second restaurant.	ISAs and OBs
12:45 pm – 1:30 pm	Second Restaurant	Group should arrive by 12:45 to the second restaurant.	ISAs and OBs
1:45 pm – 2:30 pm	Third Restaurant	Group should arrive by 1:45 to the third restaurant.	ISAs and OBs

Post Event

- After 3:00 PM, each ISA leader should provide their group members with a link/QR code of the feedback survey to complete. Leaders should ensure the students completed the survey before leaving. Students then can be on their way back.

6. Budget

A total of **\$5000** have been allocated for this event, with the breakdown as listed below:

Items	Quantity	Unit Cost (AUD)	Total Cost (AUD)
Smith's Street Precinct	3	555.56	1666.66
Collingwood	3	555.56	1666.66
Fitzroy	3	555.56	1666.66

TOTAL	5000.00
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7. **Conclusion**

This concludes our proposal for the Food Adventure Proposal 2025. Please do not hesitate to contact the Cultural & Social Department should you have any queries or suggestions for potential restaurants.

Prepared by,
Shreeyukta ADHIKARI
Cultural & Social Department 2025/26
UMSU International



Heads of Clubs Proposal

Emergency Central Committee Meeting #2 – 10^h February 2026

1. Introduction

Heads of Clubs is a semi-formal networking event where executive committee members of clubs within the university are invited to get to know more about the projects held by UMSU International and what UMSU international can offer to them.

2. Objectives

This event aims to:

- To introduce UMSU International facilities and increase the clubs' awareness amongst existing clubs within the University of Melbourne community.
- To foster professional relations between UMSU International with existing University of Melbourne UMSU International affiliated clubs.
- To introduce clubs to the grants available from UMSU International the SSAF and potential collaborations.
- To create an open platform for clubs to publicise their events for the semesters and discuss potential challenges and problems they may face.

3. Event Details

Date	:	Thursday, 26 th March 2026, 4:00 – 7:00 PM
Venue	:	William Macmahon ball theatre
Number of Attendees	:	60 ~ 90
Coordinators	:	Whitney YEUNG, Dhruv RANA, Keyur GOHEL, Charlene TAN
Manpower	:	Coordinators & 1 OB from each department (preferably Directors) & 4 ISAs
Budget	:	\$450.00

4. Event Timeline

Wk #	Date	Activity	Descriptions	PIC
Pre-event Preparations				
1	February 7 th	Present Proposal	- Present proposal during CCM	Keyur Gohel



N/A		Prizes	- Contact UMSU Advertising Officer about prizes available to use during the event	Whitney YEUNG
2	March 6 th – 10 th	Logistics	- Book venue - Contact and order food from Vendors - Ticketing link from CME Help Desk - Task sheet for ISAs	Whitney YEUNG, Keyur GOHEL
2	March 9 th – 11 th	Promotion	- Notify M&M about promotion at least 2 weeks prior to promotion period - Arrange social media promotion for the event via UMSU International socials - ISA Publicity Hours - Brief ISAs on event requirements (including food handling)	Whitney YEUNG, Keyur GOHEL
3	March 9 th – 12 th	Department Slides	- Notify committee about slides - Finalise and compile slides	Dhruv RANA, Charlene TAN
3	March 13 th	Participants	- Write email drafts for clubs - Invite participants - Confirm number of participants and dietary requirements	Whitney YEUNG, Keyur GOHEL
4	March 16 th – 20 th	Logistics #2	- Buy Drinks and Supplies	Dhruv RANA
4	March 18 th – 20 th	Feedback Form	- Create feedback form to be used on the day post-event	Whitney YEUNG
Event Day				
5	March 26 th	Heads of Clubs Event	(Written in event flow down below)	Whitney YEUNG, Dhruv RANA, Keyur GOHEL
Post Event				
6	September 3 rd -8 th	Report	Writing and filling out the report	Whitney YEUNG
6	TBD	Present Report	Present report in CCM	Whitney YEUNG

Event Flow

Time	Activity	Details	PIC
3.00 PM	Event Preparation	- Chairs - Utensils and tables set up - Getting presentation ready	Whitney YEUNG, Dhruv RANA, Keyur GOHEL, Charlene TAN



		<ul style="list-style-type: none"> - OBs arrive - ISAs help - Arrange food delivery 	
4.00 PM	Introduction	<ul style="list-style-type: none"> - Participants arrive - Introduction of event - Participants can take drinks - ISAs hand out appetisers and label main foods 	Whitney YEUNG
4.00 - 5.00 PM	Presentations	<ul style="list-style-type: none"> - Exco presentation - Department presentations - Order: <ul style="list-style-type: none"> President Vice president + E&W, Vice president + C&S, Vice president + M&M, HR P&S + Treasure + Grants 	Whitney YEUNG
5.00 - 5.30 PM	End of Event	<ul style="list-style-type: none"> - Thank participants for coming - Instruct ISAs to ask participants to fill out feedback form 	Whitney YEUNG
5.30 - 6.00 PM	Networking and Eating	<ul style="list-style-type: none"> - ISAs and OBs will help to distributing food to participants and other OBs - OBs and participants network and interact - Feedback from in break 	Whitney YEUNG, Dhruv RANA, Keyur GOHEL, Charlene TAN
6.00 - 6.30 PM	Clean Up	<ul style="list-style-type: none"> - ISAs and P&S department clean up once all participants leave 	Whitney YEUNG, Keyur GOHEL, Charlene TAN

5. Budget

A total of **\$450** has been allocated for this event, with the breakdown as listed below:

Items	Quantity	Unit Cost (AUD)	Allocated Budget (AUD)
Food Catering	1	\$250	\$250
Beverages	1	\$80	\$80
Napkins: 100 serviettes Coles	2	\$1.00	\$2.00
Gloves	1	\$8	\$8

Miscellaneous	-	-	\$60.00
TOTAL			\$450.00

6. Conclusion

The Partnership and Sponsorship department believes and hopes that by organising the Head of Clubs meeting clubs at the University of Melbourne will be more aware of UMSU International and re-emphasise our services and features that might prove useful to clubs, both new and well-established ones. In addition, establishing new and fostering existing relationships with the clubs would also help build better relationships with the many clubs at the University of Melbourne, potentially catalysing collaborations with UMSU International in the future.

This concludes our proposal for the Semester 1 Heads of Clubs Proposal 2026. Please do not hesitate to contact the Partnership and Sponsorship Department should you have any queries.

Prepared by,

Keyur GOHEL

Partnership and Sponsorship Department 2025/26

UMSU International



International; Movie Week Proposal

ECentral Committee Meeting #2– 10th February 2026

1. Introduction

The International Movie Week is a one-week event dedicated to celebrating global cinema and cultural diversity. Each day, a film from a different cultural background will be showcased, giving students the opportunity to experience unique stories, perspectives, and languages from around the world.

Alongside the movie screenings, snacks and light refreshments will be provided to create a warm and relaxed atmosphere where students can unwind, socialize, and connect with one another.

2. Objectives

- Introduce students to diverse cultures through international films, fostering greater understanding and appreciation of global perspectives.
- Provide a casual, social environment where students can meet new people and bond over shared film experiences.
- Enhance campus life by offering an enjoyable week-long program that encourages cultural exploration and community building.

3. Event Details

Date : 16th to 20th March 2026

Venue : Lecture Halls

Number of Attendees : 250

Coordinators : Shreeyukta ADHIKARI, Shamshul Arham ARKHAND, Tejna Saravana KUMAR, Jonathan SONG, Neeya SIBU, Lisha ZHU, Raunak RAGHAVAN

Manpower : 7 OBs & 15 ISAs

Budget : \$5000

4. Event Overview



International Movie Week is a curated week-long celebration of global cinema, screening a new international film each day. Students will enjoy a welcoming space with snacks, comfortable seating, and opportunities to socialize before and after the screenings.

5. Event Timeline

Wk #	Date	Activity	Descriptions	PIC
Pre-event Preparations				
	End of OCT 2025	Coordination with CME, AVM, and UMSU Events	Beginning discussions, clarifying guidelines, and exploring available catalogues.	Shreeyukta ADHIKARI, Arham Akhand
	Nov 2025-Jan 2026	Shortlist Films and Obtain screening rights. Confirm Lecture halls	Reviewing catalogues provided by UMSU Events and select potential films. Securing film rights (ideally from one distributor). Finalize Film & Lecture Hall bookings + technical setup.	Shreeyukta ADHIKARI, Shamshul Arham ARKHAND, Tejna Saravana KUMAR, Jonathan SONG, Neeya SIBU, Lisha ZHU, Raunak RAGHAVAN
	Feb 2026-March 2026	Allocation of OBs for each day and movie choices. Promotions	Coordinating with the entire team to confirm their availability, preferred supervision days, and movie selections. Launching marketing campaign with M&M. Posters, reels, stories, etc.	Shreeyukta ADHIKARI, Shamshul Arham ARKHAND, Tejna Saravana KUMAR, Jonathan SONG, Neeya SIBU, Lisha ZHU,

				Raunak RAGHAVAN NGUYEN
	Feb 2026-Mar 2026	Organizing ticket sales and arranging a selection of food and drinks	Setting up a smooth ticketing process for easy access to International Movie Week and arranging delicious food and drinks for everyone to enjoy.	Shreeyukta ADHIKARI, Shamshul Arham ARKHAND, Tejna Saravana KUMAR, Jonathan SONG, Neeya SIBU, Lisha ZHU, Raunak RAGHAVAN
	25/01/25	Requesting ISAs	Contacting the HR Department	Raunak RAGHAVAN
Event Day				
	Week 3	International Movie Week	Each day, a movie will start around 4 PM, followed by an interactive session and refreshments for students to enjoy.	ISAs + OBs
Post Event				
		Feedback surveys	ISAs to ask participants to fill in feedback forms after each workshop	ISAs

Event Flow (will be following the same for each day)

Time	Activity	Details	PIC
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		Brief ISAs and set up lecture hall with the sound system and snacks/drinks and UMSUi signage	OBS
	Students come in	Help students settle in, brief about the movie and post-movie activities.	OBS
	Closing + feedback form	Socialising + food/drinks and feedback forms	OBS and ISAs

Post Event for each day

- Ask participants to fill in the feedback form
- Take the remaining of refreshments back to the lounge for next day

6. Budget

A total of have been allocated for this event, with the breakdown as listed below:

Items	Quantity	Unit Cost (AUD)	Total Cost (AUD)
Screening Rights	5 films	500	2500
Snacks and Drinks	500	2	1000
Miscellaneous			1000
TOTAL			5000

7. Conclusion

This concludes our proposal for the International Movie Week. Please do not hesitate to contact the Cultural and Social Department should you have any queries.

Prepared by,
Kayden SAINGAM and Shreeyukta Adhikari
Cultural and social Department 2024/25
UMSU International



UMSUi International Brekkie Proposal

1. Introduction

The UMSUi Welfare Department will continue the International Brekkie until the university provides better affordable food and beverage options on campus. It will be held throughout semesters 1 and 2 in 2026. The main goal of this breakfast initiative is to provide easy and nutritious food for international students who might not be able to afford breakfast and regular meals. These breakfast meals will be provided by a rotating roster of vendors in order to celebrate the diversity within our international student community.

*This event will also run in conjunction with UMSU Welfare where they will be running breakfasts/brunches on Tuesdays and Thursdays.

2. Objectives

This event aims to:

- Provide students with an easy, nutritious breakfast
- Fulfill students' basic daily nutritional needs
- Reduce the number of students who have low food security
- Reduce students' financial burden
- Improve students' overall wellbeing
- Overall, by improving the welfare of students, they can spend more time and energy on their studies

3. Event Details

Date	:	Week 1 -12 [Mondays, Wednesdays, and Fridays]
Time	:	9:30 am – 11:00 am
Venue	:	Gate 6, University of Melbourne
Number of Attendees	:	150 – 200 per day
Coordinators	:	Nishka Chopra, (The director)
Manpower	:	3 Welfare members, 2 Committee Members & 5 ISAs per day
Budget	:	\$60,000

4. Event Overview

Around 150-200 participants will come on campus every Monday, Wednesday, and Friday morning for a free breakfast. This will be a long-term event, running 3 mornings a week throughout both semesters of 2026. We will be providing a rotation of different easy nutritious breakfast meals, including foods of international cuisines (e.g Chinese, Indian etc).

5. Event Timeline

Wk#	Date	Activity	Descriptions	PIC
Pre-event Preparations				
		Contact CME	- Contacted CME to discuss details and book locations	
		Proposal	- Present proposal	Nishka Chopra
	February 15th	Contact vendors	- Start contacting vendors for the earlier dates, and continuously contact more vendors throughout the semester	ALL WELFARE
	February 20th	Request ISAs	- Contact HR for ISAs	Nishka Chopra
0	February 26th	Finalise vendors	- Finalize list of vendors and dates they will be supplying us on	Nishka Chopra
0	March 2nd	ISA Briefing (Ongoing Brekkie)	- Briefing for ISAs helping for ongoing Welfare Brekkie	Nishka Chopra
Event Day				
1-12	Ongoing starting 28th July	Set up at location	- Set up tables, serving dishes, cutlery, etc.	ALL WELFARE
1-12		Receive the meal/vendor bump in	- Receive meal from vendors and set up to be ready to be given out	ALL WELFARE
1-12		Give out the meal	- Serve brekkie to participants and check student IDs	ALL WELFARE

Post Event				
1-12		Clean up	- Clean up tables, serving dishes, general area where event has taken place	ALL WELFARE
1-12		Record ISA hours	- Record hours for ISAs	ALL WELFARE

ONGOING WELFARE BREKKIE (MON, WED, FRI) EVENT DETAILS

Pre-event

- Decide on, contact, and finalise orders with vendors
- Pay vendors in advance using invoice or credit card, ideally 2 weeks in advance to anticipate any issues with UMSU's finance team
- Request & brief ISAs

Event Day

- *Please note that all event flow times are subject to change and timings are relative

Event Flow

Time	Activity	Details	PIC
9:00 AM	Vendors bump IN	Meeting up with the vendor and directing them to the event venue	PIC of the day
9:00 AM	Venue set up	Setting up venue: including tables, cutlery, etc.	PIC of the day
9:30 AM - 11:00 AM	Brekkie service	Handing out prepackaged breakfast to students	PIC of the day
11:00 AM - 11:30 AM	Venue pack down and vendor bump OUT	Dispose of all rubbish in the area, return any infrastructure, help vendor leave the venue	PIC of the day

Post Event

- Record ISA hours
- Review vendors and plan for following breakfasts
- Make ongoing adjustments for vendors/quantity

6. Budget

A total of **\$60,000** have been allocated for this event, with the breakdown as listed below:

Items	Quantity	Unit Cost (AUD)	Total Cost (AUD)
Breakfast food orders	72	\$ 819.44	59,000
Miscellaneous	2	\$500	1000.00
TOTAL			60,000.00

7. Conclusion

The Welfare department recognises that food security and access to meals is a challenge faced by many students. We hope that this initiative helps to appease this struggle and brings attention to this issue.

This concludes our proposal for the UMSUi International Brekkie Proposal 2026. Please do not hesitate to contact the Welfare Department should you have any queries.

Prepared by,

Nishka Chopra

**Welfare Department 2025/26
UMSU International**

President's Report #2**Emergency Central Committee Meeting #5 – Tuesday, 10th February 2026**

1. Introduction

This report summarises the work done by the President, which covers the four month period from October 3rd to February 6th.

2. Summary

Over this period, I attended 20 internal and 38 external meetings, totalling approximately 70 hours.

3. Notable UpdatesMove to 301, 302, 334, and 335 of Building 168

Following UMSU's organisational restructuring, UMSU International relocated to Rooms 301, 302, 334, and 335 in Building 168. A significant portion of my time in the first half of the term was dedicated to managing this transition, which required careful negotiation and change management, particularly as many Committee members were strongly attached to the previous space.

I facilitated regular discussions between committee members, the Student Representative Division, and the UMSU CEO to navigate differing perspectives, manage expectations, and ensure that student priorities were represented throughout the process. This work involved balancing operational constraints with committee concerns, while maintaining cohesion within a group with diverse personalities and views on the move.

Over the semester break, I also coordinated logistical work alongside the UMSU International Secretary to enable the transition, including moving materials and preparing the new space for use. As committee members return from overseas, they are expected to contribute to the ongoing organisation and upkeep of the space.

Importantly, the new location provides a more open and visible environment for international students. Unlike the previous space, which was perceived as more exclusive, the new space offers a welcoming, public-facing hub that is accessible to the broader international student community. This aligns more closely with UMSU International's role as a representative and inclusive space for all international students, not only committee members.

Gender Based Violence and Respect Steering Committee

Throughout the University's implementation of the National Higher Education Code to Prevent and Respond to Gender-Based Violence, I have been consulted as part of the Gender-Based Violence and Respect Steering Committee. So far, this role has focused on ensuring that international student perspectives are meaningfully considered as the University translates the Code's requirements into practice.

Ahead of each Steering Committee meeting, I meet with Naomi Smith from UMSU Legal to discuss agenda items and identify key issues to raise from an international student standpoint, particularly in relation to reporting barriers, support navigation, and student-facing processes. This preparation has enabled informed and consistent advocacy within the committee.

I have also worked closely with the UMSU President, the GSA President, and Amanda Benson, Associate Director of Gender Equity and Respect, to explore ways the University can improve its communication with students. These discussions have emphasised the importance of clear, accessible, and student-facing communication about GBV prevention and response—beyond staff training requirements or compliance with the Code on paper.

I will continue collaborating with Amanda Benson to identify opportunities to improve accessibility of GBV-related information and processes for international students, including the potential exploration of translation support for student-to-student GBV complaints. This reflects a broader commitment to ensuring that implementation of the National Code results in safer, more navigable, and more inclusive outcomes for international students.

2026 Focus Areas

In December 2025, I presented to the University Executive in my role as President of UMSU International. The presentation was delivered to senior leadership and focused on a brief recap of UMSU International's Semester 2 work, followed by two key advocacy priorities for international students: academic experience, and safety and inclusivity. The reflections were informed by UMSU International's ongoing engagement with students and the open-ended responses from the 2025 International Student Survey.

Academic Experience:

Survey responses revealed recurring concerns affecting international students' academic experience. Students reported limited or unclear feedback on assessments, concerns about academic integrity and fairness, and low awareness or accessibility of existing academic support services. There was also strong demand for expanded work-integrated learning opportunities, with internship subjects receiving consistently positive feedback.

I reflected on the need to improve feedback practices, strengthen awareness and uptake of existing support services, and expand work-integrated learning across faculties to enhance engagement and employability.

Safety and Inclusivity:

Findings from the 2025 International Student Survey showed that 19.6% of respondents experienced discrimination, with racism being the most commonly reported form. Other reported experiences included sexism, religious discrimination, homophobia, transphobia, cyberbullying, and sexual harassment. These figures likely underrepresent the true extent of the issue due to reporting barriers.

I highlighted the impact of microaggressions and bias, as well as the heightened vulnerability of certain groups, including queer international students and international students under 18. These students often face additional barriers to reporting and accessing support.

Key Reflections: Two key reflections were raised. First, reporting systems must be designed and communicated in ways that reassure international students that raising concerns will not negatively affect their visa status, academic standing, or future opportunities. Second, while individual cases remain confidential, insights from reported incidents should inform prevention efforts, training, and broader systemic improvements.

Conclusion: I concluded by emphasising that international student success depends on both strong academic experiences and a safe, inclusive environment. The presentation highlighted clear opportunities to improve feedback practices, increase awareness of support services, and strengthen safety and belonging. UMSU International reaffirmed its commitment to working collaboratively with the University in 2026 to address these priorities.

International Student Survey 2026

I have been working on the development of the 2026 International Student Survey in collaboration with the Education and Welfare Vice President and the Education Director, alongside consultations with the UMSU Communications team. This work has focused on refining survey design, question framing, and promotion strategies to ensure the survey remains an effective advocacy tool.

A key priority has been identifying ways to streamline the survey while maintaining the quality and depth of data required to support effective advocacy. I have also been directly consulting with the HDRC Representative (XJ), as well as representatives from Academic Skills and Careers and Employability, to ensure the survey reflects current academic, employability, and support-related issues affecting international students. Further consultation is planned with the Pro Vice-Chancellor (People and Equity) and the Deputy Vice-Chancellor (Education) to align survey priorities with broader institutional focus areas.

People and Community Conversation

On October 2025, I co-hosted the second People and Community Conversation, *"How can we disagree?"*, alongside Lesley Stirling, Acting Deputy Vice-Chancellor (People and Community). The session brought together approximately 45 staff and students to discuss how disagreement is experienced within the University community and what enables respectful, constructive dialogue.

In my opening remarks, I reflected on how disagreement is expressed differently across cultures, drawing on my lived experience navigating multiple cultural contexts. I highlighted that for many students, particularly international students, university is one of the first environments where open questioning and challenge are encouraged, which can be both empowering and uncomfortable. I emphasised that learning to disagree well requires creating space for others to be heard, not simply asserting one's own views.



The panel featured Professor Andy Perfors, Professor Tim Lynch, Dr Geoff Sharrock, and Professor Tiriki Onus, who discussed positionality, safety, and the role of shared goals and clear ground rules in enabling productive disagreement. Linguistic and cultural barriers, particularly in teaching and learning contexts, were identified as key factors affecting participation.

Audience discussion explored themes including institutional risk aversion, discomfort as a necessary part of learning, and the importance of empathy and self-awareness in maintaining respectful debate. The session concluded with reflections emphasising that disagreement is fundamental to a university environment, but must be underpinned by listening, clear expectations, and mutual respect.

This session contributed to broader University efforts to strengthen respectful dialogue, belonging, and community culture, with further People and Community Conversations planned for the coming year.

Initiatives and Conversations Regarding 2026 Tuition Fee Increase

In early December, a student contacted me regarding concerns arising from the recent tuition fee increase. I held a one-on-one meeting with this student to understand their perspective and subsequently facilitated an open meeting to provide a space for international students to discuss potential advocacy approaches. Other UMSU Executive members attended on my behalf.

While students have requested UMSU International's endorsement of any advocacy action, no agreement has been reached at this stage, as further consultation with the committee is required. To better understand the broader student perspective, I am exploring the development of a short survey to capture qualitative feedback and lived-experience accounts, which can inform discussions with the University.

Additionally, I have been in discussions with the UMSU President regarding the potential for a collaborative campaign on this issue. No actions have been confirmed, and further consultation with the committee and students will guide any next steps.

4. **Conclusion**

This concludes my President's Report #2. Please do not hesitate to contact president-umsuintl@union.unimelb.edu.au should you have any queries.

Prepared by,

**Momoka Honda
President 2025/26**



UNIVERSITY OF MELBOURNE STUDENT UNION INTERNATIONAL

 **UMSU** INTL *Care for, Act for, Stand for International Students*

UMSU International



6. Other Business

- Lounge cleanup
- Summerfest

7. Next Meeting

CCM #7

Date : TBD

Venue : TBD